



Seventh  
Annual Report  
2005

***SEVENTH***  
***ANNUAL REPORT AND FINANCIAL STATEMENT***  
***FOR THE YEAR ENDED 31 DECEMBER 2005***

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**MEMBERS OF THE**  
**2005 EXECUTIVE COMMITTEE**

President	Johann Bondesio
Vice President (Administration)	Joseph Osei-Anor
Vice President (Education & Welfare)	Joshua Clark
Cultural Officer	Ashani Senanayake
Pacific Island Students' Representative	Surava Elaisa
Post-Graduate Students' Representative	Ally Cui
Women Students' Representative	Jenna Crowley
General Executive Officers	Adele Adamson Neha Jaura Joanne Turner Martin Quest


## **STUDENTS' REPRESENTATIVES**

### **ON 2005 COMMITTEES**

Academic Committee (Albany)	Johann Bondesio, Joshua Clark
Committee for People with Disabilities (Albany)	Johann Bondesio, Joshua Clark
Disciplinary (Albany)	Johann Bondesio
Early Childhood Centre Management	Joshua Clark
Environment Committee (Albany)	Adele Adamson, Joanne Turner
Graduate Advisory (Albany)	Johann Bondesio, Joshua Clark
Harassment (Albany)	Jenna Crowley
Health and Counselling (Albany)	Joanne Turner, Joshua Clark
Health and Safety (Albany)	Joanne Turner, Joshua Clark
International Students' Advisory (Albany)	Johann Bondesio, Ashani Senanayake, Neha Jaura, Surava Elaisa
Library Advisory (Albany)	Joseph Osei-Annor
Marketing and Recruitment (Albany)	Johann Bondesio
Pacific People's Consultancy Group (Albany)	Johann Bondesio, Surava Elaisa
Quality Group (Albany)	Johann Bondesio
Recreation Centre Management Board	Johann Bondesio, Martin Quest
Spiritual Advisory (Albany)	Jenna Crowley, Neha Jaura
Visual and Performing Arts Advisory (Albany)	Adele Adamson, Martin Quest

**ALBANY STUDENTS ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31ST DECEMBER 2005**

	Notes	2005	2004
<b>ASSETS</b>			
<b>Current Assets</b>			
Bank	2	237,265	184,237
Prepayments		10,601	10,808
Accounts Receivable	3	10,681	4,777
Loan to Massey Child Care	5	-	2,291
G.S.T. Receivable		1,229	788
Stock on Hand		6,316	4,952
		<u>266,092</u>	<u>207,853</u>
<b>Non-Current Assets</b>			
Fixed Assets	4	85,436	86,593
<b>TOTAL ASSETS</b>		<u>351,528</u>	<u>294,446</u>
<b>Current Liabilities</b>			
Accounts Payable		15,165	18,854
Accrued Expenditure		16,443	11,851
Provision for Taxation	6	1,189	482
Revenue Received in Advance		5,918	1,750
Student Life Fund		12,615	6,415
Clubs	7	5,587	8,131
Maori Student Group		8,711	12,356
		<u>65,628</u>	<u>59,839</u>
<b>TOTAL LIABILITIES</b>		<u>65,628</u>	<u>59,839</u>
<b>NET ASSETS</b>		<u>285,900</u>	<u>234,607</u>
<b>REPRESENTED BY:</b>			
<b>MEMBERS FUNDS</b>			
Accumulated Funds		285,900	234,607
<b>TOTAL FUNDS PROVIDED BY MEMBERS</b>		<u>285,900</u>	<u>234,607</u>

  
 \_\_\_\_\_  
 14-08-2006

Date

These accounts are to be read in conjunction with  
 the Notes to the Accounts.



**CHRISTMAS GOUWLAND LIMITED**  
 Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**TRADING ACCOUNT - BAR**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

	Notes	2005	2004
Bar Income		39,070	24,189
<b>Less Cost of Sales</b>			
Opening Stock		1,134	952
Purchases		22,164	16,496
		<u>23,298</u>	<u>17,448</u>
Less Closing Stock		1,407	1,508
Cost of Sales		21,891	15,940
<b>Direct Costs</b>			
Entertainers		4,213	438
General Expenses		172	1,694
Hirage		897	223
Repairs & Maintenance		1,661	1,745
Security		5,234	4,906
Liquor Permits		1,878	168
Advertising		-	70
		<u>14,055</u>	<u>9,244</u>
NET DEFICIT		<u>3,124</u>	<u>(995)</u>

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

	Notes	2005	2004
Net Deficit - BAR		3,124	(995)
Sundry Income	8	20,566	24,145
Photoprocessing	12	379	843
Phonecards	13	1,008	588
		1,965	299
Clothing	14	18	(116)
Bayes Bus Ticket	15	96	(260)
Birkenhead Bus Tickets	16	1,813	1,237
Richies Bus Tickets	17	1,543	681
Student Discount Cards	18	1,620	3,093
Student Fees		633,671	598,443
Albany Ball	9	(6,833)	(3,866)
<b>GROSS SURPLUS</b>		<b>658,970</b>	<b>624,092</b>
<b>LESS EXPENSES:</b>			
Accountancy Fees		-	2,358
ACC Levy		925	691
Advertising		930	-
Auditors Remuneration		7,950	6,055
Bad/Doubtful Debts		7,431	468
Bank Charges		1,251	952
CAA		21,466	20,826
Cleaning		6,221	5,907
Computer Expenses		17,262	7,462
Depreciation		31,613	30,906
Executive Costs		108,355	94,338
Equipment Rental		3,229	3,902
General Expenses		1,964	1,894
Hardship		1,095	2,968
Club Grants		-	6,758
Insurance		10,966	6,742
Legal Fees - Deductible		1,345	6,772
Newspaper		14,343	20,219
Motor Vehicle Expenses		(842)	2,907
Orientation	10	24,846	7,280
NZUG	11	3,242	22,212
Winter Games		1,298	-
Parking Costs		200	200
Postage		502	839
Electricity		17,445	7,592
Printing & Stationery		7,584	6,724
Student Diary		23,493	18,222
Enrolment Pamphlet		307	-
Website		7,866	8,791
Repairs & Maintenance		3,271	3,656
Student Job Search		3,690	3,729
Recruitment		5,770	-
Fees - USNZ		8,104	7,301
Fees - NZUSA		19,902	16,427
Maori students levies		22,222	26,306
Newspapers		290	283

**CHRISTMAS GOUWLAND LIMITED**

Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

	Notes	2005	2004
Telephone		11,314	10,697
Travelling Expenses		516	1,674
Training		721	718
Wages and Salaries		206,754	171,816
Loss on Sale of Fixed Assets		622	232
<b>TOTAL EXPENSES</b>		<b>605,463</b>	<b>536,824</b>
<b>NET OPERATING SURPLUS (DEFICIT)</b>		<b>53,507</b>	<b>87,268</b>
Income Tax Expense	6	2,214	1,636
<b>OPERATING SURPLUS (DEFICIT) AFTER TAX</b>		<b>51,293</b>	<b>85,632</b>

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants



**ALBANY STUDENTS ASSOCIATION**  
**STATEMENT OF MOVEMENTS IN EQUITY**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

	Notes	2005	2004
<b>SURPLUS AND REVALUATIONS</b>			
Net Surplus (Deficit) for the Period		51,293	<b>85,632</b>
<b>Total recognised revenues and expenses for the period</b>		51,293	<b>85,632</b>
<b>TOTAL MOVEMENTS IN EQUITY FOR THE PERIOD</b>			
		51,293	<b>85,632</b>
<b>EQUITY AT BEGINNING OF PERIOD</b>		234,607	<b>148,975</b>
<b>EQUITY AT END OF PERIOD</b>		285,900	<b>234,607</b>

These accounts are to be read in conjunction with  
the Notes to the Accounts and the Disclaimer of Liability.

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**1) STATEMENT OF ACCOUNTING POLICIES**

**Basis of Reporting**

The Albany Students Association is registered as an Incorporated Society.

The financial report is a general purpose financial report which has been prepared recognising the Framework for Differential Reporting issued by the Institute of Chartered Accountants of New Zealand, and has been prepared in accordance with the requirements of the Financial Reporting Act 1993.

In the opinion of the Executive Committee the Association qualifies for differential reporting as it is not considered large within the terms of reference in paragraph 4.20 of the Framework for Reporting.

The entity has taken advantage of all available differential reporting concessions available to it, other than FRS 9: Information to be Disclosed in Financial Statements, where certain revenue and expense items have been disclosed, irrespective of the fact that there was no requirement for the aforementioned disclosure.

**1.1 Measurement System**

The financial statements have been prepared on the basis of historical cost.

**1.2 Particular Accounting Policies**

The following is a summary of the significant accounting policies adopted in the preparation of these financial statements.

**Fixed Assets & Depreciation**

Fixed assets are recognised at cost less aggregate depreciation. Depreciation has been calculated using the maximum rates permitted by the Income Tax Act 1994.

- Plant and equipment	3%-48% DV
- Motor vehicles	11%-31% DV
- Office furniture and equipment	9%-48% DV
- Computer software & equipment	40%-48% DV

**Valuation of Inventories**

Inventories are valued at the lower of cost and net realisable value on a first-in-first-out basis.

**Taxation**

Taxation has been calculated at the current rate for incorporated societies less the allowable \$1,000 deduction on interest income only.

Taxation charged against profits is based on the estimated tax payable for the current period. Deferred tax accounting has not been adopted.

**Accounts Receivable**

Accounts receivable are stated at their estimated realisable value.

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**Goods and Services Taxation (GST)**

The statement of financial performance has been prepared so that all components are stated exclusive of GST. All items in the statement of financial position are stated net of GST, with the exception of receivables and payables which include GST invoiced.

**1.3 Changes in Accounting Policies**

There have been no changes in accounting policies. All policies have been applied on bases consistent with those in previous periods.

**2) BANK**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
BNZ Current Account	52,705	72,771
National Bank	882	756
BNZ Achiever Savings Account	7,674	5,752
BNZ Term Deposit Account	162,265	100,179
TWONAM -BNZ Chq account	13,739	4,779
	<u>237,265</u>	<u>184,237</u>

**3) ACCOUNTS RECEIVABLE**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Accounts Receivable	17,712	4,777
	<u>17,712</u>	<u>4,777</u>
<b>Less</b>		
Less: Provision for Doubtful Debts	7,031	
	<u>10,681</u>	<u>4,777</u>

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**CHRISTMAS GOWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**4) FIXED ASSETS SUMMARY**

	<b>2005 COST</b>	<b>2005 DEPN.</b>	<b>2005 ACC'M DEPN.</b>	<b>2005 BOOK VALUE</b>
Plant & Equipment	86,730	(17,077)	(39,017)	47,713
Motor Vehicles	32,227	(1,903)	(27,937)	4,290
Office Furniture & Equipment	55,785	(4,620)	(35,178)	20,607
Computer Software & Equipment	32,713	(8,013)	(19,887)	12,826
	<u>207,455</u>	<u>(31,613)</u>	<u>(122,019)</u>	<u>85,436</u>
	<b>2004 COST</b>	<b>2004 DEPN.</b>	<b>2004 ACC'M DEPN.</b>	<b>2004 BOOK VALUE</b>
Plant & Equipment	73,194	(16,331)	(21,940)	51,254
Motor Vehicles	32,227	(2,759)	(26,034)	6,193
Office Furniture & Equipment	49,626	(6,623)	(32,274)	17,352
Computer Software & Equipment	24,235	(5,193)	(12,441)	11,794
	<u>179,282</u>	<u>(30,906)</u>	<u>(92,689)</u>	<u>86,593</u>

**5) LOAN TO MASSEY CHILD CARE**

	<b>2005 \$</b>	<b>2004 \$</b>
Current portion	-	2,291
The loan matured in August 2005.	<u>          </u>	<u>          </u>

**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

<b>6) TAXATION</b>	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
<b>6.1 Income Tax</b>		
Taxable income	7,709	5,956
<b>Less</b>		
Non-profit organisation exemption	1,000	1,000
	<u>6,709</u>	<u>4,956</u>
Taxation @ 33%	2,214	1,636
<b>Add</b>		
Tax Account Opening Balance	481	
<b>Less</b>		
Resident Withholding Tax Paid	1,506	1,154
<b>TAX TO PAY (REFUND DUE)</b>	<u>1,189</u>	<u>482</u>

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**7) CLUBS**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Miscellaneous	(172)	(172)
M.A.D.S.O.D.S. (Drama Club)	185	84
M.A.P.I.S.A. (Pacific Island Club)	(112)	3,588
Basketball Club	-	107
Cricket Club	194	-
Campus Security Officers	-	9
Fight Club	142	780
MATES Engineering Club	-	23
Alpine Club	1,226	812
New Skool	-	350
International Student Club	-	488
Int. Christian Fellowship	-	518
Roopu kapa haka o teha	724	724
Badminton Club	176	250
MEAT club	-	70
DJ Club	415	464
Chinese Students' club	-	36
Travel grants	1,382	-
ACDC	218	-
Tennis club	143	-
Albany Braves baseball club	708	-
Peninsula club	20	-
Lions club	338	-
	<u>5,587</u>	<u>8,131</u>

**8) SUNDRY INCOME**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Pool Table	1,337	1,688
Video Income	144	476
Interest Received	7,709	5,957
Grants received	3,405	1,800
Sundry Income	971	8,524
Advertising Income	7,000	5,700
	<u>20,566</u>	<u>24,145</u>

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**9) ALBANY BALL**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
<b>Income</b>		
Ticket Sales	6,309	8,711
Gratuities	533	-
	<u>6,842</u>	<u>8,711</u>
<b>Expenses</b>		
Catering	(5,787)	(8,711)
General Expense	(23)	(336)
Decorations	(658)	-
Hireage	(980)	-
Entertainment	(3,316)	(3,530)
Marketing	(225)	-
Lights & Electrician	(2,220)	-
Security	(466)	-
	<u>13,675</u>	<u>12,577</u>
Net Deficit	<u>(6,833)</u>	<u>(3,866)</u>

**10) ORIENTATION**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
<b>Income</b>		
Ticket Sales	1,142	2,550
Advertising and Sponsorship	13,500	17,628
T-Shirt Sales		442
Market Day Sales		756
	<u>14,642</u>	<u>21,376</u>
<b>Expenses</b>		
T-Shirt Expense	-	1,472
Entertainment	17,516	11,405
Security	4,499	3,357
General Expense	883	985
Travel	923	1,279
Hirage	12,648	8,266
Marketing	3,019	1,892
	<u>39,488</u>	<u>28,656</u>
Net (Deficit) Surplus	<u>(24,846)</u>	<u>(7,280)</u>

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**9) ALBANY BALL**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
<b>Income</b>		
Ticket Sales	6,309	8,711
Gratuities	533	-
	<u>6,842</u>	<u>8,711</u>
<b>Expenses</b>		
Catering	(5,787)	(8,711)
General Expense	(23)	(336)
Decorations	(658)	-
Hirage	(980)	-
Entertainment	(3,316)	(3,530)
Marketing	(225)	-
Lights & Electrician	(2,220)	-
Security	(466)	-
	<u>13,675</u>	<u>12,577</u>
Net Deficit	<u>(6,833)</u>	<u>(3,866)</u>

**10) ORIENTATION**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
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Market Day Sales		756
	<u>14,642</u>	<u>21,376</u>
<b>Expenses</b>		
T-Shirt Expense	-	1,472
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Security	4,499	3,357
General Expense	883	985
Travel	923	1,279
Hirage	12,648	8,266
Marketing	3,019	1,892
	<u>39,488</u>	<u>28,656</u>
Net (Deficit) Surplus	<u>(24,846)</u>	<u>(7,280)</u>

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants



**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**11 ) NEW ZEALAND UNIVERSITY GAMES**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Accommodation General	-	(10,670)
NZUSU Registration	2,000	15,649
Travel	(517)	(46,872)
Food	(1,183)	-
General Expense	(45)	(1,579)
Wages	(2,496)	(6,577)
Clothing	(6,396)	(6,015)
Telephone	(1,100)	(712)
Sponsorship Income	6,539	34,564
Hireage	(44)	-
Net Surplus/(deficit)	<u>(3,242)</u>	<u>(22,212)</u>

**12 ) SURPLUS FROM PHOTOPROCESSING**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Photoprocessing Income	2,810	5,249
Purchases Photoprocessing	(2,431)	(4,406)
Net Surplus/(deficit)	<u>379</u>	<u>843</u>

**13 ) SURPLUS FROM PHONECARD SALES**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Income Phonecards	3,435	3,320
Opening Stock Phonecards	(253)	(270)
Purchases Phonecards	(2,697)	(2,715)
Phonecards Closing Stock	523	253
Net Surplus/(deficit)	<u>1,008</u>	<u>588</u>

**14 ) SURPLUS FROM CLOTHING SALES**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Income Clothing	18	187
Opening Stock Clothing	(263)	(566)
Closing Stock - Clothing	263	263
Net Surplus/(deficit)	<u>18</u>	<u>(116)</u>

**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**15) SURPLUS FROM BAYES BUS TICKET SALES**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Bayes Bus Ticket Income	96	619
Purchases Bayes Bus Ticket	-	(879)
Net Surplus/(deficit)	<u>96</u>	<u>(260)</u>

**16) SURPLUS FROM BIRKENHEAD BUS TICKET SALES**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Income Birkenhead Tickets	45,497	34,754
Opening Stock Birkenhead Tickets	(2,928)	(1,156)
Purchases Birkenhead Tickets	(44,879)	(35,289)
Closing Stock - Bus Tickets	4,123	2,928
Net Surplus/(deficit)	<u>1,813</u>	<u>1,237</u>

**17) SURPLUS FROM RICHIES BUS TICKET SALES**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Richies Bus Tickets Income	9,635	3,708
Richies Bus Ticket Expenses	(8,092)	(3,027)
Net Surplus/(deficit)	<u>1,543</u>	<u>681</u>

**18) SURPLUS FROM STUDENT DISCOUNT CARDS**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
Student Discount Cards Income	3,529	6,377
Student Discount Cards Expenses	(1,909)	(3,284)
Net Surplus/(deficit)	<u>1,620</u>	<u>3,093</u>

**19) CONTINGENT LIABILITIES**

At balance date there were no known contingent liabilities (2004 \$nil).

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

**ALBANY STUDENTS ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2005**

**20 ) CAPITAL AND OPERATING LEASE COMMITMENTS**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
<b>Capital commitments</b>		
At balance date there were no known capital commitments (2004 \$nil).		
<b>Operating lease commitments</b>		
Commitments under non-cancellable operating leases:		
Current	4,081	3,633
Non-current	138	3,330
Total operating lease commitments	4,219	6,963

**21 ) DONATIONS RECEIVED**

During the period the Association received Grants from the following organisations:

Pub Charity	\$ 6,539
NZ Community Trust	\$ 773

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**CHRISTMAS GOUWLAND LIMITED**  
Chartered Accountants

# AUDITOR'S OPINION

To the Members of Albany Students' Association Inc.

We have audited the financial statements on pages 2 to 15. The financial statements provide information about the past financial performance of the Association and financial position as at 31<sup>st</sup> December 2005. This information is stated in accordance with the accounting policies set out in Note 1 to the financial statements.

## **Executive Council's Responsibilities**

The Executive Council is responsible for the preparation of the financial statements which give a true and fair view of the financial position of the Association as at balance date and of the results of operations for the year ended 31<sup>st</sup> December 2005.

The Executive Council has determined that the accounting policies used and described in Note 1 to the financial report are appropriate to meet the needs of the members.

## **Auditors' Responsibilities**

It is our responsibility to express an independent opinion on the financial report presented by the Executive Council and report our opinion to you.

## **Basis of opinion**

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also included assessing:

- \* significant estimates and judgments made by the Executive Council in the preparation of the financial report, and
- \* whether the accounting policies are appropriate to the Executive Council's circumstances, consistently applied and adequately disclosed.

We conducted our audit in accordance with generally accepted auditing standards in New Zealand. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary. We obtained sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in our capacity as auditors our firm carries out other assignments for the Association in the area of taxation advice and accounting assistance. The firm has no other interests in the Association.

**Qualified Opinion**


Controls over income from the Bar, Orientation, the ball and other sundry income excluding grants and interest are limited and there are no practical audit procedures to determine the accuracy of the income recorded. In this respect alone we have not obtained all the information and explanations that we have required.

In our opinion except for adjustments that might have been found to have been necessary had we been able to obtain sufficient evidence concerning the income sources referred to above

\* the financial report on pages 2 to 15 reflects the results of operations for the year ended 31<sup>st</sup> December 2005.

In our opinion the financial report on page 2 reflects the financial position of the Association as at 31<sup>st</sup> December 2005.

Our audit was completed on 11 August 2006 and our qualified opinion is expressed at that date.

  
CHRISTMAS GOUWLAND & CO  
Auckland

## **PRESIDENT'S REPORT**

*The President is responsible for overseeing and supervising the administration and effective running of the association. They chair all Executive committee meetings and are responsible for Executive matters in the absence of the Executive. They are an ex-officio member of all clubs and societies, a cheque signatory of the association, co-ordinate the work of the Executive, act as media liaison, and represent the needs and wants of the members to all external bodies.*

### **1 INTRODUCTION**

My goals for the Albany Students' Association Inc. (ASA) when I campaigned were to increase communication and student involvement. This meant better communication and co-operation with Massey University Staff, and better communication between our members and the student Executive.

Student involvement is a key issue with the viability of a students' association; the students have to see the benefit of belonging. The ASA provides the necessary tools for students to get involved with student life on campus. The promotion of the events and motivation of students is a big hurdle that needs to be overcome with the dynamic changes from year to year.

One of the major focuses this year has been the completion of the Student Centre business case and building a foundation for successful Orientation programmes on campus. The Orientation festival is a very important showcase for the ASA. If the ASA can not get the students involved during this crucial time, we will most probably not get them involved at Massey at all. The aim for the Orientation is to get students to socialise with the rest of the campus and become part of the student culture.

The Student Centre business case has been progressed to a point where we can submit it to Council next year for approval. At the moment it looks like the Student Centre will be tied in with the Student Accommodation in a type of a BOOT (Build, Own Operate, Transfer) scheme where the developers will have to pay for both and Massey will have to service the loan repayments.

## 2 PERSONAL GOALS

- **Student Centre Building**

The Student Centre will incorporate all student services, ranging from Health and Counselling to Massey Contact and the ASA. This will become the hub of student activities on the main campus and aim to improve student retention, provide the students with activities and social space to congregate after class.

- **Open Communication lines between ASA President and Massey Staff**

Communication is one of the key elements of running any successful operation and business. Building the key relationships on campus will assist the President in their position to provide the best possible services for the students.

Throughout this year I had regular meetings with the ASA staff and key Massey personnel to ensure that we can address any issues should they arise before the problem could escalate.

This communication line proved useful when I had to advocate on behalf of student regarding academic issues on campus.

- **Restructuring Executive Pay Structure**

Restructuring the Executive pay structure to ensure the exec Executive more accountable for their work has been one of the projects I undertook after I had a thorough understanding of the ASA pay structure's shortcomings.

The Executive will now be paid a proportion of their honorarium for the report they have to write and the rest for services rendered throughout their term as Albany Students' Association Executive through their attendance at Executive meetings..

Some people will always work harder than the rest of the team members and I would have loved to give some members more for their contribution towards the ASA. This new structure seems a lot more reasonable and I hope that student Executives of the future will see the benefits of the changes.

- **Events Calendar for future years**

Students are a peculiar species that does not like change or anything new thrown into the mix. This year we have decided to have a calendar of events set for next year that will be the template for years to follow. This will ensure that even with staff turnover the ASA will be able to provide a consistent events plan for the students.

This calendar of events is not limited to the provision of bar events but also caters for all student groups, regular sporting events organised by the Clubs' Development Officer position that will hopefully start mid-way through 2006. The cultural events are set at one per semester and regular Wednesday entertainment has been planned.

These regular events will improve the student retention during day time; giving the students a reason for staying on campus, as well as the opportunity to mingle with fellow students and get involved with the student culture and help build traditions on the Albany campus.

- **Creating traditions on Campus**

The key to creating a student culture or life on campus is to get a large number of first year students involved during Orientation. The ASA needs to focus on this group and motivate them to participate in the entire campus event's calendar. They can be seen as 'rent a crowd'. With a large number of active first years on the campus, more of their friends will come to the events. This is the first stage of creating traditions and culture. The second stage is to keep the group interested for the rest of the year with a steady number of events. If this plan is executed correctly you will have a large number of second years the next year that will be involved on campus that will help to motivate the rest of the student population. This exercise should be done every year.



When a year is skipped all the hard work from the previous years are a waste, you only need one year / Orientation to lose the students. It will take between two and three years to get a large number of students involved on campus.

With the USNZ University Games, we have seen a slow increase in student participation. The assumption is that the numbers will increase each year until we will hit critical mass.

With the joint new Clubs' Developments Officer initiative planned for 2006, more and more clubs should survive from year to year. Clubs can be the central point of student life, participation and culture and will to keep the students motivated throughout the year.

- **Sporting days between different Massey teams**

There has been an informal discussion between the Massey campuses (Auckland, Palmerston North and Wellington) regarding the possibility of having an annual sporting event between the campuses.

This is something I would like to see happen once the Albany campus has a full time Clubs' Developments Officer to encourage the students in intercampus sporting and cultural events of this type and to ensure a degree of continuity from one year to the next.

- **Orientation budget from the University**

The University can see the benefits from the Orientation, but still believes it is a service that the Students' Association should provide. This attitude is slowly changing however with the recent appointment of an Orientation Retention Coordinator position that is set to concentrate on reversing trends associated with retention while acting as a focal point for organisation of Induction Day resources and information for the University Academic Staff.

- **Remove Towing from campus with the introduction of clamping**

After many meetings with the University and its contractor, Campus Security NZ Ltd., towing will be used as a last resort and clamping introduced in the first half of the second semester. This will have a double benefit – first to reduce the amount of money a student would be charged for breaching the parking rules and regulations and second to keep the income generated on site and within the system as opposed to sending it off to the likes of a towing company.

This will hopefully stop students from misusing the carpooling car parks and disability parks in front of the Atrium building.

- **Employment of fulltime bar manager**

I was very happy to be part of the process for selecting a replacement full-time Bar Manager for the ASA Evolution Bar. I would like to formally welcome Sikander Gore to the team and believe that his hard work will reverse the bar's fortunes and provide a better overall service to the members.

- **ASA Signs around campus**

One ongoing task will be to raise the student awareness of the ASA and what the ASA does for its members. This will occur through a consistent marketing programme incorporating more permanent and quality signs advertising what is that that the Association provides to the membership through its Advocacy, Representation and Services.

- **Bar Signs**

The erection of a permanent Evolution Bar sign for the front of Gate 4 is a priority that has been passed to the Bar Manager and should be in place by the start of Semester One, 2006.

- **Advocacy Services**

We have employed an Advocacy Coordinator that will advocate on the behalf of students suffering from hardship or experiencing an academic grievance. This is another service area that has suffered due to the Association's size but which we are keen to see up and running and supporting the student base in 2006.

- **Raising the students' political awareness**

During this year I have been shocked to see the apathy towards the student cause. Students will not even fight for their own rights never mind anybody else's. I can only hope that the students will change once they start working full-time and ask whether their taxes are being spent wisely.

- **Executive Committee Meetings**

We have discussed various issues this year ranging from employment of extra staff to the restructuring of the exec pay structure for next year.

### **3 COMMITTEE MEETINGS**

There are the various University-based committees that met at least once per semester, if not more frequently, to discuss issues of relevance to Albany students' care, welfare, well-being, academic support structure, needs and wants and of which I was a part. Some are so broad and complicated that I only mention events of significance that arose over the course of my participation.

- **Albany Academic Committee**

This committee involves senior academic and academic services staff meeting to discuss an Albany perspective to issues facing the University. The Deputy Vice-Chancellor (DVC) Chairs this meeting and reports on matters of significance either through Academic Committee or directly to Council. For example, one of the major factors affecting Albany is the development of a particular academic programme that will integrate with Massey's overarching plan for delivery at each campus.

- **Academic Board**

This committee involves senior academic and academic services staff meeting to discuss a Massey perspective to issues facing the University. The meetings are being held monthly on the Palmerston North campus.

- **Te Whanau Uruuru Tau**

This meeting discusses the development of Maori specific initiatives on the Albany Campus. While I have been involved, ASA normally defers the issues associated with Maori protocol to our sister students' association, Te Waka o Nga Akonga Maori Inc. (TWONAM) for its representatives to monitor and will act on recommendations that they might make in relation to the development of policy and its implementation by Massey as appropriate. Recent senior appointments through the Deputy Vice-Chancellor's Office, for example, have created some tension within the Maori Studies department, its students and TWONAM that it is hoped will be quickly worked through and which should be monitored over the course of the upcoming year.

- **Albany Quality Group**

This committee looks after the quality of services provide for the student at the Albany Campus, meets infrequently over the course of the semester and is chaired by the Regional Registrar.

- **Disciplinary Sub committee**

This committee is the sub-committee of the University Council and is responsible for hearing Disciplinary issues relating to students study at Albany. I have been discussing some options with the Deputy Vice-Chancellor to implement the disciplinary policies at full or to introduce a fine systems to ensure the quality of the degrees that is still offered at Massey University. This is currently under consideration as part of the annual policy review.

- **International Advisory Committee**

This committee looks into the needs and welfare of our international students. This year we have had to look at the insurance policies that Massey want to introduce on our students to ensure that they are meeting their pastoral care requirements as set through the Ministry of Education. Otherwise, international students end up being treated as cash cows and Massey consequently needs to be careful not to be too reliant on the growth of international student numbers. This situation is being mirrored in the secondary as well as tertiary sector.

- **Graduate Student Advisory Committee**

This committee looks after our graduate students that return to Massey to study. They ensure that all the services that are required by this group of students are catered for. One of the major issues that came up this year was the closing of University during the summer break. Post-Graduate students felt that they needed the extra time and services to work on their studies and so petitioned the University through us for an increase in access over these periods.

- **Pacific People's Advisory group**

This meeting discusses the development of Pacific Island student-specific initiatives on the Albany Campus. It seeks to answer, for example, how Albany can provide all the services that are needed for this particular group of students? It also incorporates some of the planning for the Pacific Island Graduation Dinner and celebrations – one of the most anticipated celebrations of the graduation calendar.

- **Marketing and Recruitment Committee**

This meeting discusses the progress and development of recruiting students to the Albany Campus. Albany campus has seen a growth in school leavers and we want to improve on this trend with an overall growth of 6%, however there has been a downturn in enrolments across the tertiary sector, due in part to a drop in international students, but also to retention issues, and an increase in part-time numbers to the campus.

#### 4 NATIONAL REPRESENTATION

- **Student Job Search (SJS)**

This year I attended meetings with SJS regarding their service level delivery at Albany. With national council deciding to give the much needed funding for the North Shore I have been talking with SJS and University staff to ensure that Albany does have an SJS office to cater for our students next year. Since the budget was set so late in the year it will be the task of the incoming President to ensure that SJS does deliver what has been promised in terms of an on-campus service centre to assist in student enrolments at Albany and reverse a deteriorating trend of placements.

- **University Sport New Zealand (USNZ)**

This national body is responsible for all the sporting needs that students will require. We have been discussing how Albany can promote more clubs at campus; clubs will help create a student culture and life on campus. USNZ have offered their help in regarding to training and assisting our Clubs' Development Officer in setting up clubs. They have provided us with information concerning suitable job profiles and are prepared to assist in selection processes once budgets and planning is confirmed with Massey.

- **New Zealand University Student Association (NZUSA)**

NZUSA are looking after our National politics and doing research for our students. They coordinate national campaigns including polling the various political parties to ensure that they maintain and develop student-friendly policies. The re-election of the Labour-led coalition helped guarantee the elimination of interest on student debts and will be a small stepping-off point for returning the tertiary sector to a position that is equitable for the majority of people wanting to take advantage of training and advancement.

- **Massey University Student Association Federation (MASAF)**

MASAF are the board of the different Massey University student's associations. I attended monthly meetings with MUSAF where we discussed what was happening on each of the campuses and what needs to be supported at Massey Council: fee setting, academic programme development, capital expenditure, and the University budget. This also serves as a planning meeting for University-wide strategies and keeps each Association in touch with its compatriots.

## **5 SPECIAL PROJECTS**

My main focus has been on the development of the student centre business case this year and I have been part of the working party that reports to the Regional Registrar as convenor under a set of terms of reference approved at Council. We were tasked to complete a business case and design brief that accurately reflects the need for the centre and its user groups and to provide Council with a series of options that it can consider when reviewing the 5-year capital development programme for the campus. This structure will need to compete for limited resources on a campus that desperately needs more teaching facilities (soon to be met by completion of the Neal Waters Teaching Complex), more library facilities (stage 2 of the library development is 6 years behind schedule), and suggested projects as diverse as provision of a pan-Maori marae and a Science and Technology Centre with full wet-labs. Each structure comes with a multi-million dollar price tag and the competing priorities of the University academic and administrative staff will be interesting to compare against all the positive noises that have been made over the need for campus culture and retention of students when focussing student-related services into one building seems to make the obvious direction to proceed.

This year we have focused again on the political side for our major special project. Since it was an election year we organised a political debate to inform students on political issues and extended invitations to each of the major political parties to appear on campus and enter into a debate on issues of relevance.

Secondly, we started a Bar Squad with Executive member, Adele Adamson taking the leadership role for this small working party. The aim for the Bar Squad was to improve and promote student life on campus through use of the facilities that we have been building gradually in our Building 96 and Evolution Bar. The programme was very successful with flow-on benefits such as learning how to best manage volunteers and building up of a volunteers' database.

From an environmental perspective, we have made headway with the car pooling programme and more and more students are getting involved with the concept. We are working to a future where all car parks in front of the Atrium will be used for car pooling, but first we need to provide the University with evidence that a managed system of priority car parks for persons who are willing to pool their resources will be a successful initiative that can be grown and supported from one year to the next.

### **Final Statement**

I would like to thank my whole ASA team for a wonderful year. Without the help and support from each and every one of you, this year would not have been possible.

**Johann Bondesio**

**President 2005**



## MANAGER'S REPORT

*The General Manager's area of responsibility extends to the management of the Association's various services. He reports directly to the Executive Committee who set policy for him to implement and provide direction through the setting of the annual budget. He oversees staff appointments and ensures that the Association meets its financial, legal and statutory requirements. He reports all this information back to the Executive Committee either through the President or directly. He also co-ordinates all the administrative and clerical support systems for all services and for the Executive Committee and devises and implements strategies to improve service provision at Albany.*

- **Introduction**

The staff base for the Association grew considerably, as our size began to allow for more services to be provided by full-time Staff members as opposed to on an ad-hoc basis by mainly volunteer student Executive. We employed a Bar Manager whose experience made an immediate beneficial impact on the operation of this service area, and we consolidated our advocacy services through the addition of an Advocacy Coordinator. The benefits from these two new persons will not be felt for a further year, but the facility to have them in the first place will be of major benefit to the members long term.

Significant progress was also made towards the development of the Student Centre Building with completion of a draft Business Case and Design Philosophy in accordance with the terms of reference set down by Council and with our Regional Registrar as committee Convenor. This is the first step in a long and complicated process that will extend well into next year before the work is consolidated into a proposal that is acceptable to the Deputy Vice-Chancellor, Auckland, prior to him sponsoring it to Council. Initial estimates based on a plan to 'future-proof' the structure and provide a "one-stop shop" for student services to the campus, means that the building could cost anywhere from \$13M - \$17M with significant implications for the University, the Association and future budget planning.

- **Policy Matters**

The Personnel policy was updated to reflect changes in the areas of 'Media' and 'Volunteers'. A 'Political Portfolio' policy was added to account for the allocation of specific Executive portfolios throughout the course of the year. Standard policy review to account for statutory changes was made and another review set for 2006.

- **Legal Matters**

Implications associated with the proposed 'Operating Model for the Student Centre' as applied by Massey University at its Turitea campus in Palmerston North, was reviewed, as it is likely to be enacted in a similar form at Albany when Student Centre construction progresses to that level of certainty. There was a Constitutional change by way of a separation of duties from the Education and Welfare Vice-President to two representatives – one for Education and the other for Welfare. This was in light of the recent appointment of the Advocacy Coordinator, so it was anticipated that there would be less need for a student representative to involve themselves at the same level in future. This has benefits in terms of limiting the Association's risk and improving the level of service to students in this area.

- **Financial and Budget Matters**

The student roll at Albany continues to increase, although the rate has slowed considerably, thereby putting more pressure onto expansion of services by both the University and Association.

*Statement of Financial Position:*

The long-term loan to the Massey University Early Childcare Centre was finally repaid, while areas such as Prepayments remained at a similar level. The cost of Stock in terms of phone cards and bus tickets, as well as the opening up of further bus routes to Albany, has meant that the trade in these two areas increased significantly over the year. This had a flow-on effect in terms of the Association's liability for tax.

For the purposes of transparency, there was the establishment of a 'Student Life Fund,' which is designed as a collection point for revenue received from advertising hoardings around the campus, and which is, under an agreement with the University, to be directed at increasing "Student Life" and culture on the campus and projects and good works that will promote and develop it.

*Bar:*

A larger number of functions, organised in part by our Events Manager alongside our newly-appointed Bar Manager, helped stop the slide in terms of expenses outstripping revenue and promises well for the future. Associated costs in terms of the amount of stock held on hand, the regular entertainers and security increased, but so did revenue for the period, with the bar posting a small after sales profit for the first time in years.

*Statement of Financial Performance:*

Student fees increased by around \$35K or 5.8% - down by \$15K on the previous year and indicative of the decline in International enrolments in the Tertiary sector. Sales of bus tickets and phone cards increased significantly, while the Ball cost twice the amount of the previous year, due in part to the University withdrawing joint financial support. Computer expenses increased due to the replacement of some of the computer infrastructure, maintenance of the website and server and the office laser printer. Executive expenses, due mainly to constitutional increases in honoraria, impacted to the value of an additional \$14K, while our legal expenses increased to take into account Public Liability for the operation of the Association's various websites. The provision of an extended Orientation from one to two weeks, tripled the expenditure in this area, while the University Games campaign was limited to Auckland, thereby reducing the amount the Association was required to underwrite the event by over 75% of the previous event in Otago. The Student Diary costs expanded due to some production costs and a larger print run. The rate at which we were charged Rates and Electricity by the University was reviewed as part of our Lease renegotiations and this is reflected in a 230% increase in this area. Higher levy payments to national affiliated organisations, NZUSA and USNZ were due to an increased roll and reviews of their levies, while SJS enrolments continued to decline.

Finally, Wages and Salaries increased due to the appointment of Staff to the positions of Advocacy Coordinator, Advertising Manager and Bar Manager.

*Statement of Movements of Equity:*

The final surplus as a positive movement in the difference between net operating income and expenditure as noted in the Statement of Financial Performance was lower than in 2004, but led to an overall increase in Equity of \$51K.

- **Services**

A process of benchmarking student services was discussed at a forum of General Managers in Auckland in June and a decision taken to attempt to consolidate an information service for use in determining best practice that could be implemented throughout the country. This highlighted the absence at Albany of critical student service areas including Advocacy and Clubs' Development and steps were taken to employ permanent positions to plug this gap in service over the next 24 months.

*Infrastructure:*

2005 began with extensive work on our new server and computer infrastructure, which made life far more disruptive than originally anticipated at a time when the incoming Executive were getting to grips with their portfolios. Our original intention to be hosted by the University proved impossible due to their internal computer policies and forced us to establish a completely separate service. This was time-consuming and expensive and on occasion quite frustrating, however it is hoped that at the end of the day, this will allow ASA the facility to be able to manage, back-up and administer superior computer services so as to assist Staff and Executive in the performance of their work. This was accompanied by the replacement of a number of ageing systems and provision of ergonomically-sound workstations throughout the offices, adding an air of professionalism that the previous hotchpotch of equipment did not.

*Advocacy Coordinator:*

As noted earlier, this service area was identified as a necessary and logical development for ASA. It would allow for continuity and an increase of service to the students in areas such as administration of the hardship funds, benchmarking of advocacy and welfare services, assistance with academic grievances and the development of class representation and student support systems.

*Ball:*

The Ball reverted to being a service provided solely by ASA as opposed to jointly with Massey University, and as such the amount by which we underwrote the function increased. The 'Fire and Ice' theme was well-received and North Harbour Stadium remained the venue of choice for a further year.

*Bar:*

The appointment of a new full-time Bar Manager, Sikander Gore, in August helped the bar to arrest a slide in terms of opening hours, service and profitability. Sikander's experience in the industry is anticipated to be of great benefit in allowing the bar to expand its range of services and frequency of opening hours and encourage more students and members of the University and greater community to utilise the amenity. Sikander is tasked to improve systems, profit margin and availability of the service and to date his work over even the short timeframe at the end of the year has given an indication of what a great asset he will be to the Association.

*Campus Arts and Entertainment:*

The cost of Orientation leapt through associated increases in security, entertainment and bar-related hire of equipment as we struggled to provide services geographically distance from our Administration offices. The decision to base the major day-time events on the East Precinct to better serve the students meant that the associated infrastructure to support it would also need to be located over there – this in turn required additional security arrangements and hire of equipment, and all this added to the overall cost of the event.

Also, there was less sponsorship and advertising money entering the equation, due in part to the amount of time that the Events Manager had to go out and attract it, and so consequently we took steps at the end of the year to employ an Advertising Manager to coordinate advertising and sponsorship for Orientation, Satellite and the Student Diary.

*Clubs' Development Officer:*

The need to provide long-term support to clubs and societies here on campus and to raise the bar so that the level of service is comparable to that provided through other institutions has led us to negotiate a new position for a Clubs' Development Officer to be employed by Massey University from around the middle of 2006. This position would be located in the Recreation Centre as an employee of the University, but their job description and profile would be in part dictated by ASA, who will provide half of the funding for the position. The role will pick up support and development of systems for the clubs, coordinate Clubs' Days alongside the Recreation and Leisure Representative, modify and distribute the Clubs' Manual, provide training and personal development for club executive members, coordinate the Blues Awards for Albany, and act as the clubs' contact person. In time, the position will be brought back into the Association's fold, but only when we have available space and resources to fully support them.

*New Zealand University Games – Auckland:*

For the first time in many years, the University Games were based in Auckland and coordinated by the Auckland University of Technology. This lessened considerably the financial impact and level of support that was required for the team and competitors. Alexis Thuynsma was appointed as the Team Manager for Team Albany and a record team of 115 was found to compete in a wide variety of sports. Although Pub Charity provided us with \$8,747 in terms of direct funding for expenses, it was frustrating that once again Massey University Albany failed to provide anything towards the competition, especially in light of the same point having been made to the University at Recreation Centre Board and assurances being made that they would ring-fence funds towards the uniform costs in recognition of the importance and as an obvious way to extend the Massey brand.

Team Albany improved its ranking to 6<sup>th</sup> above both the Palmerston North campus and also Canterbury University teams, and retained the Small Campus Trophy, proving that good organisation and management leads to positive results. The competition in 2006 will be in Wellington, so it will be interesting to see if the continued trend towards lower and lower sponsorship will have a detrimental effect on participation and whether or not the University decides to get behind the team.

*Satellite:*

A new look website was launched for the newspaper with extended features and archived information. The eventual aim is to catalogue the paper from inception and make it available as an online resource. Dan Trevarthen stepped away from the position as Editor and took on the challenge of Technical Editor, and we employed Chris Leggett as his replacement. The paper moved from newsprint to a higher paper stock with an extended colour section with the eventual view to moving to full gloss stock in keeping with its counterpart publications throughout Auckland. Advertising revenue continues to increase and the publication is growing in stature and content due entirely to the professionalism of Chris and Dan, who have been working hard to involve the members in the publication.

*Staff:*

As indicated previously, we identified Advocacy as an area that we needed to provide better service, and so moved to engage a full-time Advocacy Coordinator. We were very lucky to have Maree Dunlop, previously a senior manager for Studylink, join our team, and Maree has been working hard to develop systems and best practice for this new area. Bronwyn Porter joined us as a Part-time Advertising Manager, assisting in the collection of revenue for Orientation 2006, as well as for the 2006 Student Diary and to assist our Events Manager, Paul Dowd in the planning and event management for Orientation. Finally, Sikander Gore joined us as Bar Manager in August, and has been reviewing procedures, pricing and promotions associated with the Bar and raising the level of professionalism associated with the delivery of this service.

*Student Centre Development:*

Following on from the work begun in 2003, a Student Centre Consultation Group was established with a set of terms of reference agreed by the Vice-Chancellor and Council. The aim was to develop a Business Case that would analyse all aspects of the need for and services that should be part of a Student Centre on the East Precinct at Albany. The Regional Registrar, Andrea Davies was tasked as convenor of the group, but later into the year passed this responsibility across to Student Services Manager, Gary Williams. Over the course of the year, I worked closely with Gary to develop the Business Case based on a concept of taking all student services currently offered by either the University or ASA and bringing them together under one roof in a central location and ‘future-proofing’ the structure to be able to accommodate the needs of a campus population of between 10,000 and 15,000 students.

The year was devoted to detailed discussions to determine everything from the demand drivers such as rate of growth of the campus, to detailed size allocations for the facility and interviews with the senior manager in each section to ascertain their individual needs. Besides the ASA offices, the building was envisaged to incorporate Massey Contact, Student Services, Pasifika Liaison, International Office, general student spaces, Health and Counselling, Cafeteria, Retail and Commercial spaces.

However, although there is a recognised need for the structure, there are a number of competing facilities on the table including Stage 2 of the Library and Information Commons Building, Stage 2 of the Recreation Centre Facility, a Science and Technology Block, and student Hostels. In addition, there are capital development projects at the Palmerston North and Wellington campuses and a limited amount of money, so the issue of what everyone would like will have to be balanced carefully against what we can afford.

The final structure may be a phased building and may change in terms of what is included in it and what revenue streams may be developed to sustain it. At time of writing, the next step in the process is for the Deputy Vice-Chancellor of the Auckland campus, Professor John Raine, to approve and sponsor the Business Case to Council.



If all goes well, it is hoped that from there a budget allocation will be made for some architectural drawings and a comprehensive review of the finances will be made through Audit and Risk with a view to getting the development onto the University's 5-year capital development budget for Albany.

In the meantime, the Association will need to review its own financial position and make a recommendation to the members concerning how it pay for our section of the development and enter into discussions with the University over an appropriate operating management model that will meet both their and our needs, resources and limitations.

*Student Diary:*

A pruned down version of the project team saw me design, organise, edit, collate, and manage the Student Diary for a further year. Bronwyn Porter assisted in terms of acquiring additional advertising revenue and Peter Radich contributed a great superhero design for the cover, establishing a theme that will be carried forward into 2006. It is intended that all of the Association's various publications are standardised in terms of content and appearance to ensure consistency across them as they communicate similar information to the members. Even though a lot of information is made available to students in differing formats, the Diary is still seen as an essential service by the Association to its members and is something tangible that they can carry around with them for the course of the year.

*Student Job Search Office:*

We entered into discussions with Student Job Search over developing a proposal to go to the University for provision of a permanent office on campus. A meeting between the SJS Chief Executive Officer, Dean Carroll, the Auckland Regional Manager, Julie Prentice, the Student Services Manager, Gary Williams, the Massey Contact Manager, Phil Mann, the President Joshua Clark and me to discuss this issue was held so that an acceptable plan could be developed for the long-term benefit of the Albany students. This office would be operational preferably in Semester One of 2006, but this would be dependent on available space on a campus where space is at a premium.

*Wall-planner:*

The wall-planner was once again printed by JB Presentations of Christchurch. Again this service is provided at no cost to the members and is one that is greatly appreciated. We continue to develop a calendar of events that is published on the wall-planner and which is an excellent way to remind students of what is planned for them over the course of the year by their Association.

*Website:*

The website went through another revision so as to make the interface more user-friendly. Content was updated, a fresh design was implemented and certain services were expanded to be able to better inform the members of the activities and services provided by the Association. It is now apparent that this will remain forever a work in progress as we seek to provide the best information service we can through this forum, and also that it is important to increase the members' awareness and usefulness of the site so that it better meets their needs.

- **Final thanks**

As always I would like to thank my Staff for their support and hard work over the course of another year. You are the backbone of the Association and your efforts are sometimes not as well appreciated as they should be – Shauna, Paul, Dan, Chris, Maree, Phil, Bronwyn, Alexis, Jacqui, all the part-timers and volunteers - take a bow, I couldn't do my job anywhere near as well without you.

**Nigel Green**

**General Manager**

# ADMINISTRATION VICE-PRESIDENT

## REPORT

*The Administration Vice-President is responsible for ensuring that the Student Executive remain informed, keep to budget, go to meetings, update and develop policy that is representative of the needs and wants of the Albany students. They organise all the General Meetings and Elections, present the budget to the students for ratification and advise on Constitutional matters as they arise. This information collection and dissemination role is crucial to the effective and efficient working of the Student Executive.*

- **Introduction**

This report has been written to outline my activities as Administration Vice-President during the 2005 calendar year. This report seeks to provide an overview to future Administration Vice-Presidents and to remain accountable to Albany students. This year there have been some significant changes made to the ASA Executive structure. This will be significant in the upcoming years. The main recommendation this report seeks to articulate is concerned with the marketing of ASA activities and brand awareness amongst students. This is one of the areas I have attempted to improve in the student body throughout my term.

The value derived by Association members is often unseen and occurs behind closed doors. This in particular is regarding the ASA Representation and Advocacy functional areas. Students do not perceive value in this area and often challenge ASA Executive on what they do on a day-to-day basis. The result of this is that students only notice the Service provision by the Association. This then requires the ASA to maintain and improve its service provision arm and its marketing strategy to students. The impression I gained from students is that they want live presentations in the form of lecture talks to inform them of ASA activity. It is debatable if this form of communication is sustainable in the long term. During Orientation this form of communication works well, but becomes impractical during term as Executive have tighter time limitations.

- **Orientation**

During the semester I made sure ASA events were organised and run well. I put myself in situations where I physically participated in events. I presented a PowerPoint presentation to all first year students at induction days to explain to them the functions of the ASA with Johann Bondesio. In addition to this I helped set up tables, chairs, and communicated with volunteers to give direction on the set up of various operational activities. This was especially true with regards to Orientation where I was spending over 12 hours a day doing ASA activities. One of my main focuses was by way of communicating information on Orientation events to the student body by way of lecture talks. I find this medium effective for reaching students in a proactive manner. At the end of the first week of the semester I organised a party where we invited key students to attend as a thank you for the effort they had put in during the week and last year.

- **Executive Committee Meetings**

During the year, the Albany Students' Association Executive Committee (ASAEC) held regular meetings to make decisions on running the Association. 30 meetings were held in total from January 10<sup>th</sup> to the 25<sup>th</sup> of November. These meetings were held as needed and as commitments allowed. A variety of topics were discussed at these meetings.

- **Special General Meeting**

This constitutional meeting was held in the Round Room in the Atrium on in the middle of March. This meeting was attended by over 50 students and quorum achieved. We offered free \$1 off drinks at Evolution Bar and a free sausage sizzle to students that attended as an incentive to achieve quorum. The meeting was well-organised with an Agenda provided to interested students a week beforehand and a PowerPoint presentation during the meeting as well as printed material. In this meeting, I praised the work and effort of individuals the ASA Executive Committee had seen had been instrumental in helping the ASA as volunteers during Orientation.

- **Consultation Hui**

During the year, ASA held a Hui with our sister Maori Students' Association, Te Waka O Nga Akonga Maori (TWONAM). This was attended by Joanne Turner, Ashani Senanayake and I. This Hui was an informal meeting and greeting over lunch in the TWONAM offices in Building 72. We were able to discuss various issues of importance to both Maori and general students at Massey Albany. We also discussed the Memorandum of Understanding between the two Associations as TWONAM is to look at amending it.

- **Bar Squad**

A significant development to arise from meetings could be said to be the development of the Bar Squad. Considerable amounts of energy have been spent on increasing the number of students attending the bar on a regular basis which has led to the establishment of a group of enthusiastic volunteers. This team is run by Adele Adamson under the campus life portfolio alongside other Campus Arts and Activities.

- **Committee meetings**

During the semester I attended several committee meetings including the International Students' Liaison Committee, Spiritual Advisory Committee and the Recreation Centre Management Board. I attended these meetings generally as a replacement for other Executive members. These committee meetings were dispersed throughout the year and the ones I attended were very productive.

- **International Students' Liaison Committee**

I attended one of these committee meetings in March. This committee meets to discuss issues affecting international students and is chaired by Michael Irwin. Members of this committee include Massey International student support staff, Student Learning Centre and English-as-a-second-language staff, as well as ASA Executive from relevant portfolios. This committee attempts to discuss and implement strategies to better support international students at Massey. Recommendations are then taken to the Deputy Vice Chancellor-Professor Raine.

- **Spiritual Advisory Committee**

I attended this committee chaired by Ricky Walters, head of the Chaplaincy centre in the Study Centre building. This committee strives to encourage spirituality issues on campus and is meant to support all faiths. Topical issues discussed by this committee include allocation of Islamic prayer space. This space has now been provided and more work is being done to provide an adequate space for further space. This committee is also tasked with approving new spiritual clubs on campus prior to affiliation by the Association.

- **Recreation Centre Management Board**

I attended this management board meeting in place of Sports and Recreation portfolio holder, Martin Quest who was unable to attend. I was on this board last year and have experience on how this board operates. The main recommendation I was able to articulate was concerning the Blues awards dinner and ceremony. I was unhappy with how few students were invited to the event last year and informed the board about my displeasure about how the event has been hijacked as a showcase for the Principal's office and community big names as opposed to honoring students that have achieved in sports and cultural endeavors. The Board has come to accept that this is unacceptable and will move to make the event more student-focused.

- **Conferences**

I attended both January and July New Zealand University Students' Association (NZUSA) conferences. Both were informative. The January conference held in Wellington was very productive. January conference is an important forum for bonding the new Executive into a team that will work together for the whole year and it is important that every member attends. The January conference also allows participants to network with other students' association Executive.

The July NZUSA conference was held in Wellington. I was able to attend only the Saturday due to other commitments. This conference was more of the same NZUSA formula. Having attended several of these conferences I found that the material did get somewhat repetitive. These conferences however were a good opportunity to network with other campuses and learn what NZUSA was going to do with regards to the general election and to get some motivation to set up political action on this campus.

- **Clubs, Societies or Vested Interest Groups**

In Semester One, I was involved with helping Mint Dance Club establish itself on campus. This club is based in Building 96 and hold practices each week on a Tuesday from 6 to 8pm. This club has grown as is very successful. Club Presidents: Lesia Lee and Geoff Brown have been doing a great job. I will be working with them to ensure this club carries on into next year. They have planned a Salsa party showcase as part of Semester Two Winter Festival.

- **New Zealand University Games**

This process began with interviewing possible candidates for the job of Games Manager. This recommendation was made after interviews conducted by the President, General Manager, and I. The Games Manager selected was Alexis Thuynsma with Belinda Williams assisting. This event was highly successful. Team Albany won the small campus trophy and placed 6<sup>th</sup> overall, beating larger universities such as Palmerston North. With respect to organising the event, I helped the Games Manager by offering support and dialogue in terms of the best way to get students interested in the games and generally being a sounding board of information and advice to the games management team.

- **2005 Annual General Meeting**

The 2006 AGM was the most controversial aspect of these years' Executives activities. This was not surprising considering the agenda for this annual meeting, although not all agenda items were contentious. The Agenda included the passing of the minutes from the semester one Special General Meeting Agenda, and as well as routine motions that lead to the ratification of the 2004 Financial statements and Audit, as well as ratification of the motions to pass and accept Davenports Harbour as the Association's legal counsel and Christmas Gouwland Ltd as our auditors for 2005.

The agenda items following this were a lot more controversial as they required amendments to the Constitution and Regulations. One of the major changes was change in the structure of the ASA Executive. A decision had been made to employ a staff person to oversee Advocacy services for the association. We felt that this role was better carried out by a trained, qualified staff member rather than an elected student as these people may not have the necessary skill and may be elected by virtue of their popularity and may lack the skill to carry out this important aspect of the association's work while potentially placing the students, themselves and the Association at risk.

As a result, the Executive decided to change the Constitution so that the role of the Education and Welfare Vice-President would resolve into two officer roles; one Welfare officer, and one Education officer. The key reason, from my perspective, was that outlined above in terms of skill and ability to do the job and a fiscal one. The Association should not have to pay for an Education and Welfare Vice-President as well as an Advocacy Co-ordinator.

At the Meeting this idea met with some resistance. Some members felt we should have both. I stressed the financial burden on the association that this idea would cost \$15,000 to the Association with little benefit as the new officer roles would be able to carry out the role at a fraction on the cost. In the end the vote was put and this idea was carried by the meeting.



Other changes had been suggested such as limiting the numbers of people who could run jointly for roles on the Executive. I felt having two people run for the same position is inefficient as this leads the ASA Executive to having too many people on it; possibly more than is to be desired for an effective team. I prefer the model of 11 executive and volunteers who might be keen supporters.

- **2006 ASA Elections**

This was a successful election with over seven hundred members voting, totalling about 13 percent of the campus population. The candidates were well-behaved. All positions were filled except for the newly created Welfare Officer role. There will be a by election for the Welfare officer position in the New Year. With this I felt the future of the ASA was again secured for another year. I felt we were handing over the baton to the next group of people to run Association.

- **Recommendations and Future Objectives**

Prospective ASA Vice-presidents need to have the following skill set. They need to be confident, have the ability to communicate to a wide range of people including university Staff and ASA staff. The person needs to be likeable, approachable and friendly. They need to ‘know Massey’ by this I mean the individual needs to have been involved in University life so they can hit the ground running having some idea of how the ASA operates. This is likely to be a current Executive member or a committed volunteer.

- **Final Statement**

This year has been a great experience. The ASA has moved forward a great deal. I feel really excited for the future of the ASA. The hard work done by this year’s Executive and lessons learnt this year will make the ASA better in the future. The General Manager has made significant progress with the student amenities building by developing a detailed plan of the building that will ensure effective space utilisation. The construction of this site will mean that the ASA will be more visible to the student body and its activities will be more streamlined.

As I conclude this report, a certain amount of pleasure creeps across my face. Involvement in the ASA has changed my university experience. I have been able to put a lot of time into the Association and I look forward to looking at how the Association will grow in the next ten years.

I want to say a great big thank you to all the people I have been able to meet, work with and become friends with over the last two years with the Association. Thank you to all the staff - Nigel, Jacqui, Shauna, Sikander, Paul, Lex, the Satellite boys Chris and Dan and others that work tirelessly on behalf of students. A further thanks to all Executive I have had the privilege of working with. Thank you to Johann, Josh, Sue, Adele, Ashani, Neha, Joanne, Jenna, Martin, Ally, for your great help and your attitudes towards students. Thank you to Massey Staff that have supported the ASA - special thanks to Pauline, Trish, James Lee, Cheryl M, Andrea Davies, Phil Mann, Rod Grove and Craig Hunter. It has been a pleasure. Good bye and Good night.

**Joe Osei-Annor**

**Administration Vice President 2005**

# **EDUCATION AND WELFARE**

## **VICE-PRESIDENT'S REPORT**

*The Education and Welfare Vice-President has two major areas to oversee. In the Education role, they are responsible for ensuring that the University continues to provide teaching, assessment, and conditions of study that are of a high quality and equitable for all students. In their Welfare role, they are responsible for overseeing all matters involving student welfare – childcare, safety on campus, harassment, host responsibility, accommodation, disability issues, health and counselling, parking, catering, environmental and sexuality issues. They also co-manage the Student Assistance or Hardship Programme (SAP) and, in all cases, will be working to ensure that the Association and the University provide as wide a range of services as possible as a minimum cost.*

- **Introduction**

As the Education and Welfare Vice-President this year, this report seeks to cover my activities during 2005. I set myself a range of objectives that I hoped to achieve in this period. I will outline these objectives and the outcomes that have been produced.

- **Executive Committee Meetings**

The main issues that have been dealt with have been Orientation, what happened, who did what and how we can do better.

Other issues that were covered were Campus life, and more importantly how to improve it. There was support within the Executive of the possibility of a Clubs Development Officer (CDO) to become a part-time position employed within the ASA. This has currently been proposed to the management who now are looking at budget constraints and the terms of reference of the position.

The budget has provided much discussion, I have stressed to the Executive and management the importance of research within the ASA, this research will enable to look more closely at the service/roles we perform and enable us to change and respond to the changing need of the student population.

The smoking issues have been raised a few times over the last few years, the Executive have given support to the University in the initial stages for a fine system to be introduced. Smoking has presented a major problem on Albany campus; the main problem has located itself outside the Atrium building with some students ignoring the no smoking signs and lighting up regardless. The cigarette smoke has caused much irritation to lecturers and students, who are affected by these noxious fumes coming through the windows and doors of the building. Further to this, there have been near altercations between students and staff over the fact that some student has refused to put out their cigarette and/or move to a designated smoking area. A fine would give the University the teeth it needs to enforce its current no-smoking policy. This Executive would like to envisage the day when all of Massey University Albany was total smoke free.

I have been very vocal on the Executive this year. My aim has always been to listen to every point of view. I have however become passionate about certain issues; this may have involved me talking over the top of people. This is a problem that I am aware of. I will aim to control myself during heated discussions to ensure this does not happen in future.

- **Committee meetings**

I represented the Students' Association on a few committees. These included the Health and Safety committee where we discussed issues such as the aforementioned smoking policy, the tiles around the campus, and illegal car parking.

All of these issues have been taken back and voted on by the Executive, as have matters that have been raised at the other two University-related committees I regularly attended: the Early Childhood Centre and the Committee for People with Disabilities.

I was also attended some of the President's committee meeting's when he was absent, and these included Academic board, Massey Federation Meeting, Studylink and Student Job Search meetings.

- **Conferences**

I attended all the New Zealand University Students' Association (NZUS) conferences throughout the year. Some of the main issues that I felt needed addressing were the reintroduction of a men's conference. A workshop was facilitated by NZUSA at this workshop where various issues were discussed such as the marginalised rights of men during the last ten years, and Men feeling they cannot express their feelings without being made fun of our being labelled a 'sissy'. There was also dialog on the inequality of rights between males and females. One example was that a girl can touch a guy without fear or retribution. We felt was not the same for males. There is a strong belief that it is acceptable for women to get away with certain things and not be held accountable for their actions - this stems right up to assaulting of males. Another issue was men feeling that they cannot say anything that may cause distress to another person. Men feel if they say the wrong thing they will be labelled, 'homophobe', 'heterosexist', 'racist', and 'sexist'. This has caused many men to feel isolated and alone in the tide of political correctness. Some men stated that even during the conference some delegates were unhappy that there even was a men's workshop being staged.

I also attended the Queer workshop where we looked at how UniQ can best represent the needs of wants of this special population on campus. From my perspective as Education and Welfare Vice-President, I wanted to see a UniQ group set up on campus so our population of Queer/ Queer friendly students would have a voice on campus. I feel this group would add to the culture of Massey Albany and be an asset to our development as a society.

The July conference was also a great opportunity to get student issues in the media spot light. The main issue was student debt and how we get rid of it. This tied nicely with my next piece with wearing the Debt Monster suit and picking up the Hon Trevor Mallard (Minister of Education) and this footage then being played on TV One News at 6pm that night.

Incidentally the night before ASA picked up a debt monster award for getting the debt monster on National TV during the Lions V New Zealand Maori game in Hamilton.

- **Clubs, Societies or Vested Interest Groups**

I was President of the DJ Club over the course of 2005. This involved running 'open deck' every Thursday night at Evolution Bar. It has also involved getting guest DJs to show us new tricks and give us valuable feedback on how to become better DJs. I held a membership in the Mint Dance Club but due to other commitments I did not attend as many times as I would have liked. The Massey Albany Lions club also started this year and I have been involved on the entertainment committee. I also provided music for one of their functions.

I have also provided music in the form of DJing outside the Atrium on the Common lunch break on Wednesday. My DJ services were also provided to Evolution Bar on Friday nights and during the University Games.

To help raise the profile of the ASA, I gave lecture talks with our Administration Vice-President backed up with overhead transparencies. These lecture talks consisted of informing students of the role of the ASA within the University and also touched on the function that we performed for the students in the ASA. I, along with many other Executive, gave an ASA presentation to first year students, then we helped out with guided tours around Massey campus.

- **Special Projects**

After much discussion within the Executive and other Massey students, it was brought to my attention that we needed some work done on our web page. One of the main issues that people have had with the ASA Web page was the layout. People complained that it was hard to navigate; they gave up before they could find the information.

My other objective was to continue working on the online resource for the Education and Welfare portfolio. This electronic resource would contain valuable information on budgeting and the services that we provide on campus.

- **Recommendations and Future Objectives**

Keep working on changes to the ASA web site, earmark funds for research on the ASA, areas may include campus arts position, web page, signage, student satisfaction and strategic management of the organisation.

**Joshua Clark**

**Education and Welfare Vice President 2005**

# **CULTURAL OFFICER**

## **(Co-International Student Portfolio) REPORT**

*The Cultural Officer position is responsible for maintaining cultural ties with the expanding diversity of cultures represented by students enrolled at the campus and in the greater environment. It is there to help provide support, facilitate forums for discussion of cultural, spiritual and recreational issues and work with a variety of special interest groups. The International Students' Representative works on issues of relevance to overseas students' educational experience at Massey University at Albany. They are there to help ensure there is representation of overseas students on all University and Association committees, work with and facilitate overseas student groups on campus, and ensure that there is adequate national liaison on overseas student issues.*

- **Introduction**

This report consists of my duties as Cultural and Co-International Officer throughout 2005.

- **Executive Committee Meetings**

I have attended all meetings except two due to me being sick. This year, one of the important topics we covered was that of Student Job Search (SJS) being on campus; there was some concern about the ASA paying for SJS to provide its services on campus however they have been using our ASA staff and causing inconvenience to the students and the office staff. This directly affected my portfolio as many international students' use this service.



- **Committee meetings**

I have attended all the International Student Advisory Committee (ISAC) meetings held this year, during our last meeting I made the committee aware of many problems international students face while at Massey. Some of them were that some students were enrolled in the wrong course and have had to stick by it because Massey wouldn't permit them to change. Another issue was that there were different standards set for International Students when they went to get their visa from the Massey International Office.

The ISAC meetings spoke greatly about the Muslim prayer space on campus. The Chaplain, Ricky Waters managed to organise a room in the Study Centre that catered for all their needs. This was great news as the Muslim students on campus have been pushing for a prayer space for a couple of years.

- **Conferences**

I attended the July conference of the New Zealand University Students' Association, which was held at Auckland University. The main theme for the conference was the students' debt that is affecting many graduates' lives. I also attended International Conference alongside our Pacific Island Students' Representative, Surava Elaisa and our General Executive Officer, Martin Quest, which was held in Waikato University, Hamilton. One of the prominent issues that was discussed was to design a student website for International students'. This website was to have all the essential information for international students', for example FAQ (frequently asked questions) about the Inland Revenue Department and part-time jobs. We also suggested a Q&A (question and answer) section that will enable students to give and get information via other students under the supervision of NZUSA.

I did not attend the final conference due to the limited space allocated to send Executive members down to Christchurch. Since I had been on conference on previous occasions I thought it fair to let another Executive member have that opportunity.

- **Special Projects**

This year I have had three projects out of which I accomplished two. The first was a 'Cultural Day' similar to what Massey International Office organised during the first semester. I originally had 5 countries that agreed to have stalls, however last minute three of them backed out which was very disappointing. Many students were reluctant as they had already taken part in the first semester and didn't want that kind of responsibility. However thanks to Peninsula Club (Indian, Sri Lanka club) and MAPISA (the Pacific Island Students' Association), and a sausage sizzle - the day went off okay.

The second project was an Asian party similar to what I organised in collaboration with Club Peninsula during the first semester. This did not take place because the Chinese Association President had a lot on his plate for this semester. We did meet on several occasions; however this was something which was just not ready to happen.

The third was the Cultural performance held by Massey University International Office. Initially they wanted advice to promote this event as their coordinator had joined Massey this semester and was in charge of organising the event. In the end, after going to see the Indian group practice, I ended up getting involved in the event. It was quite a memorable experience considering we practiced for 2 weeks and won the best costume prize as well.

- **Recommendations and Future Objectives**

For future Cultural and International Officers, Massey University, Albany is a very small campus still trying to establish an identity. Being in the position you are in, it might get quite disheartening trying to get International students involved. Don't get discouraged - keep working at it as it pays off eventually. Being in this position for two years I can vouch that you can make a difference. Listed below are some of the tasks that were accomplished:

- 15 hour work hours were increased to 20 hours a week;
- International students were given a 6-month open work permit as of July 2005 to acquire necessary work experience upon completion of their education; and

- The grand parenting system that secures International fees for the time of study was accepted by the Ministry of Education as an active priority and part of its pastoral case programme.

These have been issues many Executive have been working on throughout the years, and at the previous year's International Conference, one of the members said it would be impossible to get more working hours, however they were happily proven wrong. If there is something that needs to be changed - go for it, get petitions together and make your voice be heard.

- **Final Statement and Thanks**

Finally I would like to say a huge "THANK YOU" to all my fellow Executive members who have made my stay in New Zealand and Massey an unforgettable one. I leave my role as International and Cultural Officer with many fond memories that have moulded me into somebody who I thought I could have never been.

MASSEY! MASSEY! MASSEY! OI OI OI.

**Ashani Senanayke**

**International/ Cultural Officer 2005**

# POST-GRADUATE STUDENTS' REPRESENTATIVE (Mature Students' Portfolio) REPORT

*The Post-Graduate Representative helps in the development of a support structure for Albany's growing population of post-graduate students. They monitor methods of assessment, student workloads, the performance of teaching staff and the quality of courses on offer at Albany. They are there to assist with grievances, provide training and support to post-graduate students and to ensure that in all areas equitable conditions of teaching, assessment and study are provided. The Mature Students' portfolio holder is responsible for representing, working with and meeting the needs of the campus' Mature students by ensuring that there are forums for discussion on relevant issues –study space, support groups, holiday programmes, and welfare. They are committed to working with and ensuring that there is adequate liaison with the University and the Executive Committee concerning all issues of relevance.*

- **Introduction**

I joined the Albany Students' Association Executive Committee as the Mature and Post-Graduate Students' Representative in April 2005. This report reviews my performance for this job for the year 2005. As a students' representative, I am the voice of the students'. My first priority therefore was to identify the issues that arose from mature and post-graduate students' point of views and interests and to satisfy those needs at a reasonable and practicable level.

- **Executive Committee Meetings**

I have attended most of the Executive Committee meetings in Semester two and some Executive Committee meetings in Semester one, and I have given apologies to those unattended meetings. I have raised some issues during the meetings.

- **Committee meetings**

I have represented the students' association at the University's Graduate Advisory Committee meeting. I spent a lot of time talking with individual students in order to identify the issues arising within the body of Post-graduate students and to bring several issues to the Graduate Advisory committee meeting. I brought a list of various issues to every committee meeting I attended, such as Post-graduate students' night time parking on Oteha Rohe campus, suggestions on improvements to the Post-graduate computer lab service, and increasing academic support service. I have contacted IT management directly to bring up the issues about more service for Post-graduate students, since I could not attend the last committee meeting.

I was also on the Library Advisory Committee. However, these meetings were always held the same time as the Graduate Advisory Committee Meeting. I gave apologies to these meetings and asked other ASA Executive members to attend them on my behalf. I also sent emails to the Library Advisory Committee meetings to address the issues arising from Post-graduate students, including wireless access of internet within the Library area.

- **Conferences**

I attended NZUSA September 2005 conference. During the conference, I discussed the issues raised from Post-graduate student and International students.

- **Clubs, Societies or Vested Interest Groups**

I went to the Hui with Te Waka o Nga Akonga Maori (the Maori students' association) in Semester One. I had contacted with the Albany Concept Development Club and referred volunteers for their August activities. I also contacted some Asian clubs to see any issues arising with them and with clubs outside Albany to see any possibility to bring them to Albany campus.

- **Special Projects**

I organised a presentation for business students in October. There were more than 80 people in attendance. I contacted the staffs of the College of Business and CFA New Zealand to organise this presentation. I believe I promoted this activity well and students were very interested about this presentation and gave me very positive feedback.

I also ordered suggestion boxes that students would put their comment/complaints in. The boxes would be placed in, among other places, the Post-graduate student computer lab in Quad Block basement, after agreement from IT Services.

I asked for a stapler for each Post-graduate student computer lab from the University; however this was not passed on the Graduate advisory committee meeting. However, a kind Post-graduate student has offered a stapler for the post-grad computer lab in QB basement.

I am also planning to place a fax machine in Post-graduate student computer lab in QB basement, as part of a reallocation of some of the Association's old equipment.

- **Recommendations and Future Objectives**

I think that to walk up and to talk to individual students would be the best way to identify issues arising through the body of Post-graduate and International students.

- **Final Statement**

At the end of this report, I would like to thank the students who have given me a lot of help with my work. I would also like to thank other members on the Executive meeting, who have given me help and the staff of Massey University, for being so responsive to the students' needs.

**Ally Yingyao Cui**

**Mature and Post-graduate Students' Representative 2005**

**PACIFIC ISLAND STUDENTS'**  
**(Co-International Student Portfolio)**  
**REPRESENTATIVE'S REPORT**

*The Pacific Island Students' Representative is responsible for working with and representing the needs of the campus' Pacific Island students. They are there to help provide support, facilitate forums for discussion of Pacific Island issues and work with a variety of special interest groups representing the views of a significant section of the campus community. The International Students' Representative works on issues of relevance to overseas students' educational experience at Massey University at Albany. They are there to help ensure there is representation of overseas students on al University and Association committees, work with and facilitate overseas student groups on campus, and ensure that there is adequate national liaison on overseas student issues.*

- **Introduction**

As the Pacific Islands Students' Representative, this report seeks to cover my activities for the entire year (Semesters 1 and 2). I set a range of objectives applicable to both of my portfolios that I hoped to achieve in this period, which gave rise to a number of significant issues pertaining to Pasifika and International Students including increasing Pasifika Awareness and Networking with Student Representatives from other tertiary institutions and the community.

In addition, the second half of the year was focused mainly on strategic planning issues such as discussions regarding a "Pasifika Fale", having discussions and implementing academic support plans with the Pacific Academic Advisor, Pasifika@Massey Strategy, Pasifika-Massey Partnerships (impact on our students and benefits of such collaborations between institutions) alongside hosting events, having discussions with NZUSA regarding International Students, networking with other Institutions on how we can improve international-domestic students relations and looking at securing Pacific Island Scholarships by Massey University/Education and other bodies.

- **Executive Committee Meetings**

The Executive Committee meetings were held weekly during the first and second semester. I attended as many as I could and gave my apologies for those meetings which I missed, as I was either at work or meetings/ conferences/workshops (pertaining to my position) or had to attend functions.

The most significant matters which arose in the first semester were the work placed towards the Pasifika@Massey Strategy, ASA's involvement and assistance regarding Pasifika Students, accommodation concerns at the Millennium Village, particularly lighting, Insurance Providers at Massey University for International Students, namely, the introduction of MARSH as the University's preferred provider, restructuring of the School of Aviation, and transport (bus) services from South and West Auckland to the University.

In the second semester, these matters extended to include discussions on a "Pasifika Fare", securing of the Pacific Island Graduation funding for 2006, assisting with a Research Survey (in collaboration with the Pacific Learning Advisor and Student Learning Centre) as to what Pacific Island Students expect from universities, attending the International Students' Conference in Waikato, following-up on suggestions to include tax details in information packs for International Students, and updates on Insurance and the School of Aviation.

In addition, there was continuous support from ASA especially regarding the Inaugural Pacific Youth Leadership Fono and upcoming events (Volleyball Tournament – now postponed and Social), other Pasifika Initiatives and the Pasifika@Massey Strategy. I also attended the Annual General Meeting, but could not stay till completion as I had to tutor and gave my apologies regarding the Special General Meeting which followed the next week. I also shared my views regarding the issue of removing the Women's Officer and establishing an Equity Officer on Campus and expressed my concerns on current ASA Staff Contract terms particularly Campus Arts as there appears to be a lack of flexibility for change and consequential binding for ASA.



- **Committee meetings**

I represented the Students' Association at the Pacific Peoples' Consultancy Group Meetings, the Pasifika@Massey Network Executive Committee and the International Students' Advisory Committee (was emailed meetings minutes for the ones missed and informed of the next meetings) and International Students' meeting to discuss events for International Students. In addition, I have attended several meetings with both the Pasifika Student Liaison Advisors (both at Massey and other Universities) and Pasifika Learning Advisor at Albany. I have also attended meetings and conferences regarding the Pasifika@Massey Strategy and the appointment of a Director in Palmerston North throughout Semesters 1 and 2, discussions regarding Pasifika Space and Fale at Albany, meetings with the Student Learning Centre regarding 'Uni Jump Start', meetings with the Pacific Learning Advisor and MAPISA regarding the Inaugural Pacific Youth Leadership Fono, discussions with the newly appointed Orientation Retention Coordinator, Jo Wilkins regarding 'Uni Guide' and also planning meetings with Massey contact Manager, Phil Mann and community Relation and Event Management Manager, Grant Dixon regarding the Pacific Island Graduation next year.

- **Conferences**

I attended all of the NZUSA conferences (January, July and September) and the International Students' Conference, where I raised key points regarding Pasifika and International Students in the workshops held: for the inclusion of employment and tax information to be included in packages that International Students can view before seeking employment in New Zealand, for NZUSA to look at the National Pacific Island Annual Fono and gauge the usefulness of the Fono's discussions and outcomes and whether or not the Fono still accomplished the mission/ vision set out, hence, measure whether or not the Fono was worth the time and resources put into it.

I also attended the National Pacific Island Annual Fono where I helped to write a formal document (list of guidelines) regarding how the Fono should be run, compulsory documentation of all meetings and communication lines between the Fono and NZUSA.

In the last NZUSA Conference in Christchurch (September, 2005), I expressed my concerns to Johann (ASA President), Joshua (ASA Education and Welfare Vice-President), Camilla Bellich (NZUSA Co-President) and Andrew Kirton (NZUSA Co-President) regarding the non-presence of Pacific Island workshops or forums and the missing documents regarding the Pacific Island Fono which failed to be presented at this conference.

I expressed my disappointment because this documentation was a motion put forward earlier this year as a request that a written report and other documentation be compiled and sent to NZUSA due to the fact that for the last 7 years since the Fono started, no such formal, written report had been submitted. Apologies were given from Camilla regarding the matter during Closing Plenary which was accepted, however, it was sad that nothing “Pacific” was present for the entire time of the conference aside from a Pacific Island Speaker at the Education/Polytechnic Conference following the close of the September NZUSA Conference.

Also, at this conference I networked with other Pacific Island and International Students Reps regarding progress on the International Students Survey and Campus Life and shared my views with the ASA Executive regarding the appointment of the NZUSA Co-Presidents and Women’s Rights Officer.

- **Clubs, Societies or Vested Interest Groups**

I am in constant contact with MAPISA (Massey Albany Pacific Islands Students Association), attended and hosted meetings and forums regarding Pasifika events and Pasifika academic support available on campus. I helped the Pasifika Academic Support Staff to advertise the Pasifika Learning Programme (PLP), a Pasifika Academic Support programme for Pasifika students and the Pacific Liaison Advisor (and other Liaison Advisors) to host visiting schools and interest groups such as Affirming Works (previously Affirming Women), high schools and community and Government Representatives. The events/forums and conferences attracted many of our (Massey) Pasifika students and raised issues which were important in advancing Pasifika education, recruitment and retention.

I also helped out with organising the International Festival, Clubs' Day and Orientation for International, Domestic and Pasifika Students which included Campus Tours, I-Network and referring to the various services available.

In the second semester, I helped the International Students' Office with the Annual Cultural Performance via advertising and performing (which was a colourful event and a success), continued to assist the Pasifika Staff and MAPISA on how we can better our Pacific Islands Students' Academic and Social life in Albany, co-organised the Inaugural Pacific Youth Leadership Conference with the Pacific Learning Advisor and was part of the team which staged the 'Uni Jump Start Programme'. In addition, I also had regular meetings with Judy Le Heron and Sue Pritchard of IIMS regarding our Pacific Island Students and addressed issues of concern pertaining to them, such as repeated poor academic performance and achievement particularly first year papers.

I also attended a number of expos in place of/ with the Pacific Liaison Advisor (meetings too with Liaison) and other Liaison Advisors (Deb Buchanan), which involved potential Massey University Pacific Island Students.

- **Special Projects**

For Semester 1, I was the Project Manager for the Pacific Island Graduation and dealt with such tasks as meeting with staff and students to delegate tasks for the event. I also got in touch with the graduands themselves to confirm attendance, managed and kept regular updates running in the form of progress reports from task managers, got the Chief Guests' gifts from Fiji which were collectibles and co-conducted the ceremony.

I also arranged sessions to meet and greet our First Year Pasifika students with their own packs which included SLC CDs (\$10 APA Referencing, etc.), which MAPISA purchased.

I have also facilitated at a Ministry of Education Pasifika Fono held at Auckland Grammar Girls on behalf of Massey University.

The Second Semester has been a busy one in terms of organising events. The Inaugural Pacific Youth Leadership Conference was one of these; it involved Pacific Island Student Leaders (Prefects, House Captains, Head Boys/ Head Girls) from various high schools ranging from Westlake Girls on the North Shore to Otahuhu High School in South Auckland. The survey was analysed (by the Pacific Learning Advisor – Moses Faleolo) and the top three reasons as to why they would like to come to Massey University's Auckland Campus according to what they knew and had gathered from the Conference were firstly, the peaceful surroundings and study environment, secondly, the courses offered and thirdly, the Pacific Island Club (MAPISA). The conference was a success and it was rewarding to see that MAPISA was one of the top reasons why students would come to Massey. ASA's contribution and continued is greatly acknowledged.

Other projects included being part of the planning and hosting team for Uni Jump Start, Open Day, MAPISA's 'Island' Theme Social on November 19<sup>th</sup> for which response from other institutions, MAPISA's family and friends has been good. Also meeting with Judy Le Heron and Sue Pritchard, which resulted in getting a Pacific Island Tutor for 157.100 that yielded a good response and improvement this semester, helping the International Students Office with the Annual Cultural Performance, continuous work with the building of a "Pasifika Fale" and Pasifika Space and talks on bus routes and alternative means of transport from South and West Auckland to Albany, discussions on Uni Guide with Jo Wilkins and also working together with the Maori Office in Palmerston North via the Pasifika@Massey Network and having discussions with Frances White in order to understand SSG Funding and how the allocated Pasifika portion will be affected over the next few years given the current political climate.

Throughout the year, I have kept in constant contact with MAPISA as we continue to plan future events which include a Pasifika Orientation/ Induction, Pacific Island Graduation, Conferences and Buddy System. I am also involved in developing MAPISA's website with the Pacific Learning Advisor and MAPISA which should be ready at the start of next year.

• **Recommendations and Future Objectives**

- That more activities regarding to Pasifika and International Students be organised with promotion material set up beforehand.
- That the ASA Orientation packs include information such as tax/ employment conditions, thresholds and rates either through NZUSA material or through the responsible government departments )booklets, reference to websites.
- From Semester 1, I have networked with Pasifika and International Reps from other tertiary institutions and found the outcomes beneficial to our students in terms of the integration of thoughts.
- I do recommend that the ASA supports the drive put forward by the Pasifika@Massey Strategy.
- I recommend that the ASA review its current staff contracts to allow for flexibility to change, establish clear reporting lines as to who should report to who under general categories and that consequences if any of the Executive fail to respond to queries or requests within a timeframe pertaining to his/her role be concisely presented as it proves an inconvenience to find out at the last minute what is happening.

• **Upcoming Projects/ Events**

- Launch of Pasifika@Massey Strategy – Projected to be January, 2005 (Note: The Strategy has been approved by the Vice Chancellor’s Executive Committee - VICEC).
- Meetings regarding “Pasifika Fale,” 2006 Orientation and Uni Guide.
- Sporting Events/ Volleyball Tournament - 2006
- 2006 Pacific Island Graduation
- International Festival.
- Working with Pasifika Staff and MAPISA to implement a buddy system for our First Year Pasifika Students for 2006.
- Referring help and extra consultations with International and Pasifika students who need assistance and to seek ideas as to what they want to see improved or is missing from campus life from the view of a Pacific Islander and as an International Student.
- To hold regular discussions with different Colleges regarding special needs of Pacific Island Students and areas of concern.

- Work together with Pasifika Staff and University Administration to find ways of obtaining Pacific Island Scholarship and Awards for our Students.
- Fundraising schemes for Pacific Island Students with the outlook of one day attending the Teuila Festival in Samoa and visiting Pacific Island Nations overseas.
- Writing proposals for grants and sponsorships for MAPISA Apparel and Memorabilia to companies and organizations by the end of this year.

- **Final Statement and Thanks**

2005 has been a fun, challenging, fruitful and achieving year for me in regards to my roles, personally, and being part of a dynamic and helpful team – my ASA Family. I would like to acknowledge ASA's continued support for the issues/initiatives pertaining to Pasifika and International Students. Johann Bondesio as President, MAPISA and our Pacific Islands family thank you for the great job done heading ASA and your support to our calls. The Staff of ASA must also be acknowledged (Nigel, Shauna, Jacqui and everyone else) for their constant patience when our receipts are late in coming, answering our never-ending questions, trying their best to help even at the last minute and for all the help throughout the year.

I would also like to thank ASA for the enormous assistance that have been given which enabled me to perform the above mentioned tasks/events/ projects. Without all the help of the ASA Executives, Staff and Magazine our voices as Pasifika and International Students would not be carried as far and our campus lives not as colourful.

To all of the ASA Executives of 2005, thank you for all of your continued support, love, help, fun times, hard work, arguments, constructive criticisms and implemented plans and activities which has made the experience such a memorable, satisfying, fun and truly cherished one. May God Bless ASA.

Noa'ia 'e Hanisi. Faiaksia ma alalum,

**Surava Elaisa**

**Pacific Islands Students Representative 2005**

# **WOMEN STUDENTS' REPRESENTATIVE**

## **REPORT**

*The Women Students' Representative is responsible for representing the specific needs of women here on the Albany campus and ensuring that there is equitable treatment of women in all student issues. They act as a harassment contact, sit on the Equal Opportunities Committee as well as other University committees of relevance to women. She is there as a liaison for women on both local and national issues.*

- **Introduction**

As the Women Students' Representative, I set myself a range of objectives that I hoped to achieve over the year, and as you will see I succeeded in some of them and will need to revision the others for the second semester. I am returning with fresh enthusiasm and am hoping for a better overall result, and looking forward to the support from, and interaction with, the rest of the team.

- **Executive Committee meetings**

ASAEC meetings were held weekly through the first semester, however due to sensitive issues and other commitments (and the timings of the meetings) I was only able to attend a small number of these and gave my apologies to the remaining meetings. I felt the meetings I attended were generally well organised, although they often drew on and the focus of the committee faltered leading to some discussions that were off topic. I felt that I contributed to the best of my knowledge and ability at the meetings I attended. I probably did not attend meetings regularly enough to keep fully up-to-date with Executive activities. Being able to attend every second week's meeting would have been preferable, and is definitely a goal to aim for in the second semester.

- **Committee meetings**

I represented the Students' Association and the Psychology and English departments on a couple of committees. These were the Spiritual Advisory Committee (SAC) and the Staff-Student Liaison Committee. I attended one meeting of each of these committees and prepared and presented summary reports from these to the ASAEC. I felt that I contributed to the best of my knowledge and ability at these meetings.

- **Conferences**

Unfortunately I was unable to attend either of the NZUSA conferences held so far this year; however I corresponded with Karen Price, the National Women's Rights Officer (NWRO) regarding the organisation of the July Women's Conference, which was held at Auckland University. I also attempted to attend the Janus Women's Convention in early June in Wellington; however the funding for women from the Auckland area to attend was exhausted.

- **Clubs, Societies or Vested Interest Groups**

I attended a training session with the Harassment team and Gabrielle Graham towards the end of semester one, which is the first step towards becoming a Harassment Contact Person (HCP) within the university. Hopefully that process can be completed early in semester two.

I responded to complaints about the image on an Evolution bar party poster, I responded to complaints about the Cowboy Matt article. I wrote an article for *Satellite* magazine.

- **Special projects**

Before the beginning of semester one I repainted the Hudra, the campus women's space, and sourced material for the notice boards on the walls in there, making it a much more attractive room.



I endeavoured to begin to market the Thursdays in Black (TIB) campaign by ordering tee-shirts for the Executive Committee members, however once they arrived ASAEC members were no-longer willing to purchase or wear these. In my opinion, the more people on campus wearing the shirts on Thursdays the better, because this is the way that awareness of the issues is raised. In semester two it would be desirable to have the Executive Committee members supporting this campaign, and then to further promote it to students in general on the campus.

- **Recommendations and future objectives**

For the second semester to be better than the first there are some things that could be addressed and improved. The women's festival week needs to be organised and implemented. A women's group that meets regularly could be established. It would be beneficial for the Women's Rights Officers (WRO) from the other university campuses to be in more consistent contact with one another, to offer support and exchange ideas. Easier access to expendables such as condoms, tampons, etc., either in the toilets or in the Hudra is another thing that could be looked at. I look forward to the challenge ahead.

**Jenna Crowley**

**Women Students' Representative 2005**

**GENERAL EXECUTIVE OFFICER**  
**(Co-Student Life**  
**and Co-Environment Portfolios)**  
**REPORT**

*The Student Life Portfolio is concerned with working with issues to help in the development of a social life on the Albany campus. In order to achieve this, the officer is to help organise activities that will provide and promote social activity on campus as well as work with the Events Manager to achieve better student life and on campus. The Environmental Portfolio is there to ensure that the University maintains its commitment to fostering sensitivity to its environmental responsibilities, investigate and lobby for the adoption of recycling facilities, be active in the development of environmental and transport plans for the campus and actively lobby local and national Government on environmental issues.*

- **Introduction**

This report outlines the work I have done this year as a General Executive Officer in the Albany Students' Association Inc., as the co-holder of both the Student life and Environmental portfolios. I had more ideas for the Student life portfolio and therefore found myself spending a lot more time on it than the Environmental portfolio. The Student life portfolio aims to encourage and assist student life on campus by helping to organise social events and anything else which promotes a better, more fun, active and memorable time for students at Massey University. The Environmental Portfolio is there to ensure that the University and the ASA maintain their commitment to protecting the natural environment.

- **Executive Committee Meetings**

Executive Committee meetings were held every week in the Board room of Building 96. After much debate about when to hold meetings, we finally agreed on Friday's at 6 p.m. I attended most meetings, though I was busy working in Evolution Bar during some of the Friday meetings. During these meetings I voiced my opinion often and any of my concerns. I mostly joined conversations which concerned the Student Life Portfolio and events on campus such as the Ball, and Evolution Bar. At these meetings I also gave reports about my work on events such as the Text Book Sale, Snow Trip and end of year dinner.

I also attended the Annual General Meeting in second semester. The issue of the continuance of Women's Representative position was brought up at this meeting, and people debated whether there is a need for a Women's Representative on our campus. I argued that we did not need one as we have changed a lot as a society in New Zealand and if women need help there are many other places already available where they can get help from professionals.

- **Committee meetings**

I did not have any committee meetings associated with my portfolios. Meetings I did attend included the following:

- Meetings with our Campus Arts Co-coordinator/ Events Manager regarding the events of Orientation weeks and volunteers.
- Meetings with the ASA General Manager, Campus Arts Co-coordinator, and President to get feedback and help for the organisation of events such as the Snow Trip. These people helped me decide on dates for events, create advertising, sort out payment methods and other various issues.
- Meetings with Campus Arts Co-coordinator and Joanne Mann regarding the Winter Wonderland ball which we organised and ran.
- I also chaired meetings at the beginning of second semester for the Bar Squad – a group of volunteers who concentrated their efforts on promotional activities highlighting Evolution Bar.

- **Conferences**

I attended all three of the New Zealand University Students' Association (NZUSA) conferences. The January conference was held in Wellington. This was a great place for me to learn more about NZUSA and ASA's role in our University and NZUSA. This conference also provided our Executive with some valuable time to get to know each other and work as a group. This conference was definitely an experience and a good one at that. The most important thing I got out of it was my developed understanding of what the NZUSA and student associations are all about, as before conference I had only a vague idea of what NZUSA was about.

Networking was also a very important part of this trip. I feel it had a huge impact on the forming of a team relationship in our group. I got to know the other members a lot better, which will help make work easier during the year. It was also great to meet the other associations and spend time with them. For example, I was very pleased to meet the Environmental Officer from Lincoln University. I am sharing the environmental portfolio this year and was stuck for ideas until I had a few discussions with her. The best sessions for me were: 'Planning for Events', 'Campaigns and Projects on Your Campus'; 'Treaty of Waitangi' training, and 'Introduction to Feminism'. The session on planning related particularly to the Student Life Portfolio that I share.

July conference was held in Auckland, but I could only attend some of it due to family commitments. I did attend the workshop on Environmental issues and entered into discussion with other Environmental Officers about what is happening at our Universities about the environment. We were also given a very interesting presentation about sustainability.

September conference was held in Christchurch. At this conference I attended the 'Masculinity in Education' workshop. Graeme Ferguson spoke at this workshop about the myths and possible truths about boys/men in education. He challenged the idea that boys in school do not perform as well as girls, as when they get older the boys catch up. The whole group joined in discussion about masculinity in the education system and how it may affect men in Universities. This workshop was a good example of showing how femininity and masculinity have changed in society and that we need to be addressing this issue when considering positions such as Women's Representative.

The second workshop that we all attended was about 'Quality Assurance in Universities' with John Jennings. While it was interesting to hear how quality measures work, the workshop was one of the hardest to understand and concentrate in.

On the second day I attended a workshop by Monana Cole about 'Non-violent Direct Action'. Monana has been on many protests and ended up in jail once as a result. Her presentation was well done and very interesting. She spoke of her past experiences and gave us a few tips, such as ensuring that your message is heard in every way possible; for example they wrote their message on the tools they left behind which were taken to court as evidence.

Later that day, we watched the Panel Debate about 'Looking to 2008: Tertiary Education and Direction under the New Government', with Jim Tully, David Small and Therese Arseneau. This was one of the less boring debates of this year with all speakers giving informative and interesting speeches. Therese Arseneau gave a very good presentation about the New Zealand elections which made it all much easier to understand.

Later that night we attended the voting for NZUSA Co-Presidents and Women's Rights Officer, Finance Commission and Opening/closing Plenary which we all debated in. The night ended late around 11.30pm.

I also networked at conference, with other Executive and met some of the newly-elected members. I spent some time with members of the Massey University Students' Association (MUSA) and talked about 'student life' on the campuses, and the issues we are facing regarding the need for Women's Representative.

- **Clubs, Societies or Vested Interest Groups**

This year I have been a member of the Alpine Adventure Club, Fight Club and Secretary of the Girls' Soccer Club. I was not very active in these clubs as I did not have much spare time. I played in the University Games for the Girls' Soccer Club as well as supporting the President with some administrative things such as advertising.

The 'Doctors and Nurses' party was a fundraising party for the Girls' Soccer team which I helped our club President organise. Due to bad timing, the party was not as popular as expected from the huge success of the party the year before. The party was still some success though as the people there had fun.

- **Special Projects**

I ran many special projects regarding the Student Life Portfolio. These included:

- *Summer Trip*

One of my first projects for the year was a trip to Kai Iwi lakes. Unfortunately it wasn't as successful as I hoped due to lack of organisation and promotion. It was a good learning experience, and the people who went on the trip still enjoyed themselves.

- *Market day and Orientation*

I helped our Campus Arts Co-coordinator with Orientation Week by putting up advertising, organising some volunteers and the Market Day. For Market Day, I organised a cake stall, Bennett's Book sale stall, Henna Tattoo stall and the second hand book sale.

- *The second hand textbook sale.*

The book sale is a service where I sold textbooks on behalf of other students. It was only intended to be a part of Market Day, but it was a big success so I ran it again in second semester. Advertising was put up well before the sale so that people had time to get together their old books, and encourage people to wait for the sale instead of buying their books new. On the first day of the sale, people who bring in their old books are allocated a number which is used to identify their books. Sales are recorded and people can pick up their money and unsold books after the second day of the sale. After the first sale I had some problems with keeping track of the books, so in the second sale I implemented the following changes:

- In the first sale the books were numbered using 'post-it notes' which were sometimes lost. In the second sale books were numbered with a pencil on the inside cover.
  - To try and prevent theft of books at the sale, more volunteers attended the sale to keep watch.
  - To try and prevent confusion about how the sale worked and pick up dates, verbal details of the sale were backed up with an information sheet.
- *The Snow Trip*

The snow trip advertising was set up in first semester. Posters were put up, and a display stand was made where students could pick up information about the trip. A trip was advertised to run in July, but this trip was cancelled due to lack of interest. The September trip ran successfully with 40 people attending the first two nights, 10 of whom were students from Massey's Wellington campus. Fewer people attended the third night. People were given information about the lodge and arranged their own transport. I decided against taking everyone together as the cost of hiring vans would be too high, and people preferred the freedom of being able to do their own thing. The trip was run in the mid-semester break so that people did not miss class. This was a good time to run the trip, although we had a late season this year so there was not much snow.

- *Winter Wonderland Ball*

I helped run this ball with our Campus Arts Co-coordinator, Paul Dowd and volunteer Joanne Mann. We met weekly to discuss all parts of the event such as lighting, dance floor, food, theme, decorations, budget and advertising. My main contributions for this ball were: helping to design the advertising and development of the 'Snowman and Snowwomen' icons; organising volunteers to advertise and people to help on the day; distributing advertising; organising large 'balloon snowmen' which we displayed at the ball; and getting sponsorship from Palaestra who gave us gift vouchers to give away. On the day of the ball we all helped decorate the venue. On the night of the ball I helped Rakesh Soma (our Master of Ceremonies) give away the prizes, and I also did a 'door duty' (standing by the door taking tickets and welcoming people to the ball).

- *Bar Squad*

I developed the Bar Squad to try and improve the student life and events at Evolution bar. The Bar Squad was a group of students who began organising parties at Evolution Bar starting from Semester 2, 2005. The students came up with ideas for parties, arranged promotions and decorated the bar. Bar Squad organised the 'Fire and Ice party', 'Back to School' party, 'Tribal party' and 'Retro party'. The organisation of the Tribal and Retro parties was led by members of the squad other than me. Halfway through second semester the ASA hired a Bar Manager who took over the organisation of bar events and the squad took a step back (partially because I was too busy to run the group as I had initially intended). The squad and I spent the rest of the year helping the Bar Manager with advertising and the set up of bar events.

- *Car-pooling on campus*

I helped General Executive Officer, Neha Jaura when I could with the car-pooling campaign. My work on this included a meeting with Campus Security NZ and a small amount of paper work organising applications.

- **Recommendations and Future Objectives**

Holding two portfolios is sometimes too much. I would suggest having a major and a minor portfolio. If portfolios are shared it can be easier if one person takes main responsibility for a portfolio and the other person supports them. For example, this year the Environmental Portfolio was held by Neha Jaura and me. I worked more on my other portfolio, so just supported Neha who took most of the responsibility for the portfolio.

I also recommend that the future ASA recognise the importance of meeting lots of people on and off campus. Friends and volunteers are invaluable in the ASA as they not only help with events but also give advice, suggestions and help with so many of the extra things you don't think of or expect during events.



- **Final Statement and Thanks**

Working in the ASA this year has made me put into practice skills such as public speaking, time management, organisation and leadership. ASA and NZUSA have shown me a whole different world, of politics which I have never seen before. Despite my often negative attitude towards this year, it has been a valuable learning experience and I do not regret the year at all and I would recommend to anyone to get involved.

**Adele Adamson**

**General Executive Officer**

**Student life/ Co-Environment Portfolios 2005**

**GENERAL EXECUTIVE OFFICER**  
**(Co-Political & Co-Environment Portfolios)**  
**REPORT**

*The Political portfolio holder organises political campaigns for the Association, liaises with the National Students' Association as well as other campuses to create networks between stakeholder groups on issues of political significance. The Environmental Portfolio is there to ensure that the University maintains its commitment to fostering sensitivity to its environmental responsibilities, investigate and lobby for the adoption of recycling facilities, be active in the development of environmental and transport plans for the campus and actively lobby local and national Government on environmental issues.*

- **Introduction**

As the General Executive Officer holding the co-political campaigns and co-environment portfolios, this report seeks to cover a range of activities performed by me during the year 2005. I had set myself a range of objectives for the entire year and I will be covering the set of objectives set and achieved for the year further in this report.

- **Executive Committee Meetings**

Executive meetings were held mostly every week throughout the year, and I attended most of them with the exception of the times I was overseas in the holiday period. During these meetings, I actively participated in representing the views of students and voicing their concerns. A number of important issues were raised through these meetings, but I feel the most important one that came out of these meetings was perhaps the structuring of the contract designed for the ASA staff members. As a result of the current structuring, the ASA is suffering some losses and hence the Executive is now looking into re-structuring this to ensure the benefits of either party, i.e. the students' association as well as the ASA staff.

In addition to the general Executive Meetings, I was also present as the Special General Meeting (SGM) and the Annual General Meeting (AGM) held during the year. The SGM turned out to be extremely productive, as we managed to hear some direct suggestions from the students as to what they would like to see changed around the University. Beside that, we also came across some enthusiastic students who were more than happy to express their concerns with the budget allocation - which is always a good thing as it expresses the interest of students that are all ASA members.

The AGM however didn't go as well as we lost quorum in the middle due to a lot of confusion arising as to which motions were passed and which weren't. We faced some students that appeared quite unhappy with the way things progressed at the AGM, but as per the regulations, a SGM followed a week after the AGM and the procedural issues were resolved.

- **Committee meetings**

I represented the ASA at the ISAC (International Students Advisory Committee) throughout the course of 2005 and brought various matters to the attention of the Committee as required.

- **Conferences**

Unfortunately, I had not been successful in attending either one of the New Zealand University Students' Association (NZUSA ) conferences held this year, as I was overseas on the occasions of the first two conferences and due to the limited number of people that can be sent for the September conference, I missed out on the opportunity altogether. However, I had been liaising on a couple of occasions with NZUSA where and when required.

In my opinion, these conferences are extremely important and help address numerous issues that are of interest to students. I had successfully attended a couple of conferences in 2004, and it helped me in numerous ways.

- **Clubs, Societies or Vested Interest Groups**

I was a member of the Massey Albany Lions Club for the first half of the year. Besides that, I had also been involved in some lecture talks promoting Orientation, and the education protest held when the Education Minister, Trevor Mallard visited our campus. I was also involved in giving guided campus tours with many others. And finally, I was also involved in the Cultural Festival performance as an artist.

- **Special Projects**

As a part of my role, I was delegated several tasks that were to be achieved by myself during the year for both of my portfolios. To begin with, I shall address the special projects undertaken under the Environmental Portfolio.

My major focus had been on ensuring the smooth running of the programme in the second semester last year. This included placing advertisements around campus notice boards, in Satellite magazine, on the carpooling board that I set up outside the ASA office in the Atrium building, updating the carpooling section on the ASA website with the help of our web administrator and finally personally monitoring the carpooling area by checking cars that are illegally parked and putting warning notices on their windscreens as often as I could.

At the start of the semester, due to the large number of keen students who signed up for carpooling, I was in constant touch with Regional Facilities Management and convinced them to provide us with more parking spaces. Now, the carpooling area is very prominent with yellow lines and at least three signs put up on either side of the parking spots allocated.

This programme has picked up very rapidly. So far, I have successfully managed to convince the University to provide us with more car parks dedicated to car-poolers and we have had over a 150 people sign up to the programme in both semesters. Depending on how many people sign up to the programme in the near future, we may look into more designated car parks

But the key issue dealt with was looking into reducing the number of abusers to this system rather than just getting more parking spaces, as I felt that the abuse of the system needed to be minimised before its effectiveness and need can be determined. I had been liaising with the President, Johann Bondesio on these matters, and he had been pushing on trying to get clamps for cars that are illegally parked for reducing the number of people abusing the programme. To deal with this, at the start of the semester we were trying to give our illegally parked notices to security so they may use it while monitoring the area but now, security issues them their own tickets while we issued ours during the personal monitoring.

Also, I have been negotiating for more signs at the entrance of the carpooling zone. One such sign has already been put up. In the later half of the year, due to certain abuse of the system observed, the system had to be re-enforced with the clamping system for which I required a couple of meetings with Regional Facilities Management, as well as Campus Security. This process required plenty of advertising (that was achieved using signs and Satellite magazine), informing students that if the new regulations were not followed, their cars would be clamped - no exceptions.

This strategy worked out wonderfully and the abuse of the system has reduced significantly. Also, to ensure that students that were earlier disadvantaged by not having the opportunity to get a carpooling card due to the abuse of the system pre-occupying them; we re-issued another 50-60 cards to students who genuinely wanted to use the system appropriately.

I was fortunate enough to have another year dedicated to help ensure the carpooling programme takes off, and before the end of this year, I want to leave things in a way that the future Executive has minimal problems in the effective running of the programme. I also want to ensure that it carries on for the coming years to help both the car parking problems at Massey as well as increasing environmental awareness.

Besides the carpooling system, I liaised with representatives of the North Shore City Council (NSCC) and Auckland Regional Transport Authority (ARTA) on improving the bus services to Massey Albany. The meetings with them had been very productive, and those meetings have helped come up with proposals of a much more effective and frequent bus schedule for our campus.

As of this year, some of the changes proposed have already been seen around campus (now we have buses that actually pick and drop students off from within the campus with some improved timetables and brand new bus-stop sheds).

The special projects undertaken under the Political campaigns portfolio included attempts to increase political awareness on campus during elections. And organising of the protest on the occasion Trevor Mallard visited our campus, which included spreading awareness on the days before the protest (making posters, posting them on notice boards, and handing out flyers).

Increasing political awareness on campus up to the election time included having several notice boards all around the main campus in primary locations such as the Quadrangle buildings and Atrium dedicated to political awareness. My primary objective was to create an awareness of such issues on campus so students realise their rights and can fight for them when required - while addressing issues related to the fees, loans and allowances. But this year, I wanted to spread awareness using a different approach, so I decided to use political humour to catch the attention of students and encourage them to stop and become more aware of the political scenarios affecting students especially. To promote awareness for the national elections, I prepared several A1-sized posters that had all the various parties and their student policies listed to help assist students in deciding which political party to vote for. This also involved liaising with NZUSA. There were other signs with these policies asking students if they know who they are voting for?

Apart from that, I was also actively involved in helping collect signatures for the petition to stop fees from rising and in organising the '8 Billion Dollar Debt' day. We had some students walking around in prison outfits - used as a metaphor that compared life in prison to life with a student debt -one that restricts our movement in achieving what we desire to in life. Besides that, we had an 8 Billion Dollar day cake and a barbeque running alongside. A mock prison was also arranged to be outside the Atrium building, but due to the horrible weather conditions, the barbeque and mock prison weren't much of a success.

Finally, another big project I undertook this year, which did not fall under my portfolio, was - organizing the Women's Festival. Since our Women's Representative quit at the start of Semester 2, I nominated myself to be a point of contact for women issues and solely organised the Women's Festival which turned out to be a great success. I aimed to give the Women's Festival a different approach to most years, and decided to make it similar to a mini 'Girls Day Out'. The Women's Festival was held on the 21st, 22nd and 23rd of September. This festival is held each year to celebrate the journey of women from the orthodox ancient times to what she has become today -her beautiful, independent self who is not afraid of expressing her views.

On the occasion of this celebration, I decided that for this year's women's festival-we will focus primarily on pampering women on our campus with flowers, gifts and entertainment. This was truly a way of celebrating being a woman, and then of course alongside, I did ensure other serious aspects of the festival's purpose were covered too. I invited the North Shore Women's Centre to come set up a table and they had lots of display material that covered aspects of serious issues that affect women in New Zealand as well as on a global level. Apart from the presence of the North Shore Women's Centre, I had set up a table on behalf of the ASA which had plenty of material increasing awareness of the more serious issues and guiding women suffering to the right path of resolving those issues. This ASA table was maintained throughout the three days of the festival.

The whole idea of organising the festival in this manner was to make women on campus step out of their busy lifestyles and take time out to celebrate who they really are. Over the three days, various activities took place including free makeovers, complimentary pamper sessions, opportunities to win gift cosmetics, distributing flowers, opportunities to win raffles (raffle prizes included a pearl necklace, gift hampers from Lush and gift vouchers from Rodney Wayne); the 'Ladies' Night' party included free drink coupons to all women, and finally distribution of vouchers for flowers. The main attraction of the festival was the distribution of free gift bags on all three days that were made up using product samples provided from our sponsors. The festival turned out to be a huge success and I received a lot of positive feedback from women around the campus.

The most time-consuming part of this entire project was contacting various companies and getting them to sponsor us. It took me about four week's time to establish contacts with 17 sponsors who were ready to contribute to the festival. Several others were interested, but due to the timing, certain companies were disadvantaged and couldn't help contribute despite them being quite keen to do so. However, I believe this time spent was a long term investment for the ASA as these sponsors are quite happy and willing to participate on our Women's Festival in the following year. I will be leaving this list of sponsors in the ASA resources for the future Executive to utilise. Obtaining the sponsors involved a lot of written communication, cold calling, visiting stores in person, and hence a lot of hard work; but I was very pleased with the outcome. To thank our sponsors for their contribution, I offered to advertise them on our campus free of cost. The sponsor list was used to advertise and promote the Women's Festival through a lot of word-of-mouth advertising, A3-sized posters all around campus and distribution of numerous flyers for a week before the festival. The outcome of the entire project was pleasing and successful.

- **Recommendations and Future Objectives**

I would like to recommend to the next year's Executive to keep pursuing the task of increasing political awareness on campus as I feel there are yet quite a few students unaware of the important issues related to fees, loans and allowances. Be creative - don't be afraid to use different ways to promote political awareness- being different will always catch the eye of the students!

On the other hand, the Environmental Portfolio is an *extremely important* portfolio on campus and I would strongly recommend the upcoming Executive in the future years to seriously consider this portfolio and maintain it. There are a lot of environmental issues around us, many of them are not very visible to us in our surroundings, but in the long run they do matter and make a huge difference. We must increase environmental awareness on campus, it's not like the students wouldn't be interested in participating and promoting, but I personally feel that there is a lack of awareness as a result of which there is lack of participation.



A very good example of the lack of awareness would be how our carefree attitudes towards the environment has lead to depletion of the ozone layer and now its getting even worse, as we may recall from the world news. This just shows how little things that we take for granted can make a large impact at the end of the day and hence we must do something today to stop extreme disasters occurring tomorrow.

Another recommendation I would like to make to the Executive that intend to take up the Environmental Portfolio is to keep in touch with the security at Massey as we can get a lot of valuable input from them when it comes to the carpooling area. Liaising with them has helped me tremendously this year in several ways and has also helped me improve the efficiency of the carpooling programme. And keep following up the carpooling applications and cards scenario with the Atrium Information Officer, Shauna Bergman at the ASA Contact Office in the Atrium.

- **Final Statement**

I would like to thank the entire Executive for spending their quality time helping me while organising my events whenever required; it was really appreciated. Each member of the Executive contributed to my success in achieving my objectives, if not physically, mentally.

I would like to thank all the people that helped me run the Women's Festival effectively on the three days (Adele Adamson, Ally Cui, and Ashani Senanayake), and I would also like to mention and especially thank all the males in this year's Executive that were more than happy to actively involve themselves with the Women's Festival in various manners and showed their support throughout. They didn't back out from involving themselves in the festival in any manner - by just showing up, or helping set up, helping run the tables, etc.

(A special thanks to Johann Bondesio who was actively involved in supporting the festival with contributions wherever possible and of course, how can I forget the kind contribution of Johann, Josh and Martin in agreeing to auction themselves off at the Ladies' Night party☺).

So, thank you all.

**Neha Jaura**

**General Executive Officer**

**(Co-Political Campaigns and Co-Environment) 2005**

**GENERAL EXECUTIVE OFFICER**  
**(Health and Safety & Disabilities Portfolios)**  
**REPORT**

*The Health and Safety Officer works with and represents students on Health and Safety related matters. They work with the Student Executive, University Administration and Staff to ensure that students remain represented and informed on matters of relevance including Healthy Lifestyles Week, Accommodation and Harassment Network. The Disabilities Representative is responsible for monitoring the needs of differently-abled students at the campus and ensuring the continuation and development of support networks as well as actively communicating their needs and wants through relevant forum and University committees.*

- **Introduction**

As a General Executive member on the Albany Students' Association in 2005, this report has been compiled to highlight the areas of my work pertaining to the Health and Safety and Political Portfolios. At the beginning of the year, I set out a range of goals that I hoped to achieve throughout the year. These goals were related to the political aspect of on-campus activities and health and safety requirements of the University. I feel I managed to achieve the goals I set for myself to the best of my ability. As well as this, I have kept up student awareness of the executive Committee and what we do by talking to students on the campus, updating them on information of relevance and so forth. I have tried to be on hand with each event held on campus to promote the ASA, and I feel that I have played a more 'behind the scene' role rather than a role of planning and coordinating. I do believe my contribution has been appreciated by the other Executive members.

- **Executive Committee Meetings**

I managed to attend a majority of the meetings which were held weekly. A broad range of issues were raised within this forum and I took part where I felt my knowledge provided further insight and added another dimension to discussion.

Most importantly, budget issues were debated in the interests of careful spending of students' money. The Executive meetings were structured so that any issues from other committee meetings could be raised and knowledge shared amongst the Executive members. An example of this was the implementation of a new smoking policy on campus - I was able to forward the relevant the new information to executive members and receive feedback to take to the Health and Safety Committee meeting. Also this provided a good forum to receive input about students' concerns to take back to our respective committee meetings – another example being the mirror at the student village that needed repairing/replacing, this was raised within the ASA committee meeting and taken to the Health and Safety Committee meeting and resolved.

I am concerned about what makes it to the table within the Executive Committee meetings and what the General Executive does not know when making decisions about spending students' money. I only raise this as there appears to be a couple of circumstances where motions were put forward and voted upon without all the relevant information being put forward as well.

- **Committee meetings**

I represented the ASA and the students at the Health and Safety Committee meeting held monthly. Once again I was able to attend a majority of the meetings and organised another Executive member when I was unable to attend.

Towards the end of semester one, I attended a couple of meetings in preparation for the 'Healthy Lifestyles Week' (held in the first week of semester two). Once again I provided input when I felt secure in my knowledge of the wishes and needs of the students. When unsure, issues/items were taken to the ASA committee meetings for feedback. Support for participation in the Healthy Lifestyles week was high from the ASA and I imagine that their support will be requested again next year. Participation (of student representatives) at these meetings appears to be extremely appreciated by Chairperson/s and other committee members.

- **Conferences**

I attended January conference in Wellington this year and view this as an exceptional experience that helped evolve my ideas and attitude as a member of the ASA. I especially took on board the issues of disabled students on campus from the 'Disability Issues' workshop and also the workshop entitled 'Planning for events, campaigns and projects on your campus' inspired me to make a difference on campus with the upcoming national elections by promoting student issues as a platform to help politics reach the students. I opted to attend other conferences, but my attendance was not required.

- **Special Projects**

The most significant event (following Orientation) that I participated in semester one was the 'protest' organised when the Minister of Education, Trevor Mallard came to our campus. My role in this protest was to raise student awareness about the upcoming protest and serving soup in the form of a 'soup kitchen' for poor students. Helping out in this event occurred by default when I took time out from a lecture to see how it was all going and with a lack of representation of the ASA I stayed on board to serve soup!

I participated in the preparation for Orientation as much as I could, getting Orientation bags ready for handing out, serving at the Garden Bar and barbecue.

I have kept my office hour free each week for students to contact me should they require. I don't know whether it is a good thing or not, but I did not get approached once during my office time through out the whole semester, but I managed to utilise this time to promote the ASA and liaise with students with regards to issues on campus to take back to ASA/committee meetings.

In preparation for the upcoming national elections, I took the time in the mid-semester break to contact most of the Political Parties who were campaigning (Labour, National, NZ first, United Future, the Maori Party, Destiny and Progressive coalition). I contacted them in order to obtain 100 copies of their party's campaign pamphlets and any information related to students.

I received the pamphlets from most of these parties and had prepared to place them in locations around the University alongside some humorous posters. The idea was going to be that the posters would be laminated and (with the aid of Velcro) new political faux pas would be added as speech bubbles when they made the news. Unfortunately, due to a series of events beyond my control, this did not come to fruition. Firstly, I contacted the political parties way too early, and by the time the election was in full swing, they had all released new policies (therefore the information I had was out of date), so when the Satellite Editor, Chris Leggett was compiling the posters for me, his computer broke down and we were unable to get them out in time. I imagine it would have been really brilliant on campus though and would have sparked some real interest at a time where political apathy is at its highest.

- **Final Statement and Thanks**

The position I have held this year has been an experience I will never forget. I have learnt so much and it is a shame that I will not be on the Executive next year as I feel that what I have learnt would be better utilised in a second year. I would like to thank the entire Executive, without whom, we would not have had such a successful year – I believe it was successful and that a lot of brilliant things have been achieved this year.

**Joanne Turner**

**General Executive**

**(Health and Safety, Disabilities Portfolios) 2005**

**GENERAL EXECUTIVE OFFICER**  
**(Recreation & Leisure, Co-Political**  
**and Co-Student Life Portfolios) REPORT**

*The Recreation and Leisure Portfolio is responsible for organising Clubs' Days in both semesters, helping groups to affiliate to ASA, liaising with University Sport New Zealand and the University Recreation Officers, attending the Recreation and Sport and Clubs' Grant committees, helping with the administration of the Albany clubs and societies, updating the Clubs' Handbook, providing training, helping with fundraising and the organisation of the national sporting tournament – the NZ University Games. The Political portfolio holder organises political campaigns for the Association, liaises with the National Students' Association as well as other campuses to create networks between stakeholder groups on issues of political significance. The Student Life Portfolio is concerned with working with issues to help in the development of a social life on the Albany campus. In order to achieve this, the officer is to help organise activities that will provide and promote social activity on campus as well as work with the Events Manager to achieve better student life and on campus.*

- **Introduction**

The following report was written to highlight the activities, initiatives, and commitments that I, Martin Quest, elected Executive Member of the Albany Students' Association, have been involved with since undertaking my first task as Executive-Elect in November 2004 through to November 18<sup>th</sup> 2005.

- **Executive Committee Meetings**

***Semester One:***

Clearly Executive Committee meetings form the most important activity that I have been involved with since coming to office in January 2005, and my attendance at weekly Executive Meetings was been high on my list, thus I have been proactive in attending these meetings and have an exemplarily attendance record having only missed two meetings up to the date of this report.

Within these meetings, I have been actively involved in the fiscal and managerial direction that the Albany Students' Association is undertaking this year. This has included setting goals for both Orientation and Winter Festival, persuading the Executive to make it work more proactively towards achieving a non-smoking policy within the greater Massey community, and towards the reevaluation of the car parking situation on campus. Emphasis on reminding those involved with the Association as to who their core market is, has always remained a priority in these meetings.

Because of the fact that I have a number of portfolios which cover Sport and Recreation, Politics and Student Life, I have been very active in pursuing outcomes that directly benefit each of the aforementioned groups from the student point of view, especially in regards to planning Clubs' Days, Club Grant applications, organisation of political activities such as protests and general student activities associated with Orientation (the two later activities being mostly coordinated between myself and Josh Clark and Adele Adamson respectively).

***Semester Two:***

The second Semester has seen the continuation of the above activities. There have been a number of significant developments that have affected the ASA this semester that I have had major input, not least of which being the direction that the Association took with the development of bar facilities here at Albany as well as renewing the interest in the Student Amenities building.



Something that has worried me considerably this semester has been the stance that Student Job Search (SJS) has taken in respect to our wishes in seeing them fully established on campus. It was interesting to see the understanding that some members of the Executive had of Student Job Search; this highlighted for me some of the mix of talents and backgrounds that various members of the Executive bring to the table.

- **Committee Meetings**

Due to the portfolios that I have, there are no prescribed Committee meetings that I am required to attend, although I was asked to sit on the Graduation Committee that planned and organised this year's Graduation that was held in Takapuna. I also sit on the Recreation Centre Management Board where I have been involved in the running of the Recreation Centre (the President, Johann Bondesio also joins me on this Board). Aside from these, I have sat as proxy on one Spiritual Advisory Committee Meeting when the normal Albany Students' Association representatives were unavailable.

- ***Recreation Centre Board***

This Board covers some of the most visible activities that Massey University does as outreach into the community and this has seen a number of major initiatives happen, the most important being the two following:

***Semester One:***

- i) The Memorandum of Understanding (MoU) between Massey University, the Albany Students' Association, and the Knights Football Club. This MoU has allowed the Club's Staff and Players to train at the Recreation Centre and in return both Massey University and the Albany Students' Association will receive advertising space at North Harbour Stadium for home games. The coaching staff are to also make themselves available to train Massey University soccer teams including the University Games and most importantly all Massey Students can receive a discounted season ticket for \$30 of which \$10 is returned to the Albany Students' Association to invest on Campus.

- ii) Deal between North Harbour Rugby and the Recreation centre allowing promising Rugby players to exercise at the Recreation Centre and in return having the Recreation Centre promoted through North Harbour Rugby.

***Semester Two:***

- i) Established the budget for the Recreation Centre in 2006. This is important as this is where the Building Levy is currently directed.
- ii) Worked through two rounds of Club Grants with the help of Danny O'Donnell and especially Craig Hunter, without whose help I would have struggled to complete.
- iii) University Games sponsorship. As has been well-documented the ASA this year chose to not mention Massey on our University Games uniforms and this has lead MUSA (Spearheaded by Ian Galloway) and ASA (Johan Bondesio) and myself, to a lesser extent, to work towards an arrangement whereby Massey University pays for our strip/uniform in 2006.
- iv) After the final round of Club Grants concluded, there was still a large some of Club Grant money still unallocated. After discussion between Recreation Centre Manager, Rod Grove, Regional Registrar, Andrea Davies, and me, we decided to put this into a fund to help promising sportspeople at Massey University with travel costs.
- v) Establishment of a Clubs Development Officer position for the second Semester 2005 to be paid 50/50 between the University and the ASA to carry on the work that I undertook this year. This is a significant development for the ASA and will see a huge improvement in Club facilities and administration here at Albany.

- **Conferences**

Since November 2004, I have attended a number of conferences which have greatly helped me understand how to better help students at Massey Albany as well as run events more effectively including a greater knowledge of how to lobby both Massey University and the Government more effectively. These conferences have been split between University Sport New Zealand (USNZ) and the New Zealand University Students' Association (NZUSA).

- ***University Sport New Zealand (USNZ):***

***Semester One:***

***November 2004 Sports Officer Training and Special General Meeting***

I attended this two-day event held in Wellington as an Executive-elect along with Johann Bondesio, President-Elect. This gave me the basic grounding and knowledge that I was going to need for the 2005 academic year within the Albany Students' Association for the implementation of sporting and other events on campus as well as giving me an idea of what national events will happen in 2005 that would be of interest to Massey Albany.

***Semester Two:***

***July 2005 CDO Training, NZ University Blues Awards, and Annual General Meeting***

I attended these three events in Wellington between July 20<sup>th</sup> and 23<sup>rd</sup>. The first full day was spent learning initiatives that are required to fulfill the CDO job I have been undertaking adequately, as well as taking notes for possible future investigation into having a dedicated CDO here at Albany. Friday 22<sup>nd</sup> was the Annual Blues awards where four students from Massey Albany were recognised for their achievements at an international level. I was accompanied by Johann Bondesio to this event. The following day saw the AGM being held and Massey Albany received recognition of our sporting achievements this year.

### ***November 2004 Special General Meeting***

I attended this AGM as my final real commitment to the ASA. I was Head of Delegation and thus added a number of modifications to the proposed three-year Goals that USNZ has set down for itself. This was a productive meeting that saw Massey Wellington re-enter the USNZ fold. The Executive elections were held at the same time which saw a number of new people get voted into USNZ. I stood myself, but missed out on a position within the Executive.

- ***New Zealand University Students' Association (NZUSA):***

### ***Semester One:***

#### ***January Conference 2005***

This conference was held in Wellington in the last week of January 2005. A large part of the Executive travelled down to attend this conference where we were informed about a number of varying issues and activities that would affect students both at University as well as Teachers' Colleges and Polytechnics in 2005. This resulted in networking both with other student politicians, but also more importantly with politicians themselves. I personally received a far greater understanding of the implications of student debt both to the students, but more importantly to the country itself from attending this conference.

#### ***June Conference 2005***

This conference was held at Auckland University during the semester break and was a condensed version of January Conference, but at the same time also contained a debt summit that highlighted the many problems and issues that are faced by all Tertiary Students and was aimed directly at the dominant players in the running for this year's national elections, along with the media. A number of issues were covered, including one in particular that polarised many at the conference; this being the idea of 'Hetero-sexism'.

Awards were also given out for creating media awareness of Student Debt through “Debt Monsters” and the Albany Campus received an award for our promoting student debt at the Lions’ Rugby game in Hamilton against the NZ Maoris (Josh Clark, who was in the ‘debt monster’ suit was potentially seen by tens of millions of people). On the first day I was interviewed by TV One News along with a number of other student politicians and again on Sunday when attention was brought to the Hon. Trevor Mallard (Minister of Education) about the impact student debt, and more importantly, the financial impact that my generous student loan has placed me in. This aired on the TV One News that night.

- *International Conference 2005*

This conference was held in Hamilton a week after July Conference. It focused on the needs and problems that are faced by International Students. Issues from ‘Visas and work permits’ to ‘Alienation’ and ‘Accommodation’ were covered, with vetted interest being placed in the idea of International Students being used as “Cash Cows” by the Universities across the country. This was an invaluable Conference to me and has helped me out greatly when dealing with international students this semester.

- **Clubs, Societies and Vested Interest Groups**

Due to my main portfolio being Sports and Societies I have had a very major input into all the clubs here on Campus. In fact I actually undertake more work than is required of me as I am having to undertake the role of Clubs’ Development Officer which at all other Universities has someone in a paid position undertaking this work.

- ***Clubs Days:***

***Semester One:***

This year has seen me run three Club's Days which are a compulsory part of my portfolio. Due to a mix-up in the Albany Students' Association with dates advertising Semester One Orientation I was required to run two such events the first of which I billed as a 'Club's Promotion Day'. The Fight Club and Alpine Adventure Club were major supporters of this event. The following week's Club's Day involved all of the clubs and included a sausage sizzle and some simple sporting events. This was a successful event and saw the foundation of a number of clubs which have gone on to be some of the most active here at Massey.

***Semester Two:***

27<sup>th</sup> July saw the running of the Semester Two Club's Day. This seemed to have been very popular with the students and saw more clubs being formed. Aside from the usual displays that clubs such as the Fight Club put on, the New Zealand Knights Soccer Team set up a display to advertise the aforementioned relationship and to promote themselves by giving away season tickets.

- ***New Clubs:***

Between the three Club's Days we have experienced a significant growth in new clubs and this has seen the formation of the following:

***Semester One:***

Team Albany Cricket Club, the Peninsular Club, Massey Tennis Club, the Albany Concept Development Club, Massey University Lions Club, and Mint Dance Club.

***Semester Two:***

Massey Baseball, Ski Club, the Sail Christian Club, the Anime Club, and the Movie Club.

- ***Club Grants:***

The Albany Students' Association in association with the University runs three rounds of Club Grants.

***Round One:*** The following clubs; Team Albany Cricket Club, Student Life, Girls Soccer 101, Massey Tennis Club and the Massey University Lions Club all received funding.

***Round Two:*** The following clubs; Ski Club, Massey Badminton Club, Massey Tennis Club, Mint Dance Club, The Albany Concept Development Club, Alpine Adventure Club and the Korean Students' Association all received funding.

***Round Three:*** Only two clubs applied and due to their still being a generous sum of money left they both received their grants. The Clubs were Massey Badminton Club and The Albany Braves (Baseball Club).

- ***Significant Achievements:***

***Semester One:***

- The Team Albany Cricket Club placed third in this year's University Cricket Champs held in Wellington over the Easter Weekend.
- Team Albany achieved its highest placing ever in the University Games and won the Squash, Mountain Biking, and Tennis and had respectable top three placing in Table Tennis, Aquathon and road cycling. This meant that Albany retained the Small Campus Trophy as well as placing 6<sup>th</sup> overall, well above Massey Palmerston North.

***Semester Two:***

- Helping Albany to the Winter Games for the first time in three years. We also had our highest placing in this competition finishing in sixth place.
- The Albany Concept Development Club hosted a very popular Arts festival in both the Recreation Centre as well as the Atrium building. This was the first major non-sporting event to be held in the Recreation Centre.
- Two Massey sports clubs have entered important organised local competitions over the 05/06 summer, the first time that this has happened at Albany and the first time in a number of years that a team has been entered in competitive organised sporting competitions.

- ***Special Projects***

***Semester One:***

I have been busy with numerous special projects throughout the First Semester which has seen me run the Highland Games during Orientation, organise an impromptu protest for the arrival of Trevor Mallard on campus and a supporting Soup kitchen, organise Team Albany Cricket Club's entry into the Cricket Championship and become the stand in University Games Manager for Alexis Thuynsma when she became very sick.

I have also been involved with many clubs during the common lunch break on Wednesdays helping them to advertise their services to students as well as manning the mandatory Albany Students' Association stall pushing our services and political pamphlets.

The aforementioned aside, I have also helped Jenna Crowley (Women's Rights Officer) repaint the Women's space in the Common Room on Oteha Rohe Campus and done lecture talks promoting the Albany Students' Association in the company of other Executive Members and done induction day guided walks for new students, especially those studying in Semester Two.



One last Special Project that I have had a major input into was the Graduation. Aside from being on the Committee, I also attended a number of ceremonies and was the Albany Students' Association representative at all of the Champagne Breakfasts, meeting and greeting the Graduands prior to their capping ceremony.

***Semester Two:***

The highlight of Semester Two was sending a team to the University Winter Games in Wanaka. This was the first time in three years that Albany took part and thus required a fair amount of input by myself as well as the President, Johann Bondesio and General Manager, Nigel Green to bring to fruition. Sadly we only had a small team as it was during exam time, but the team did fare well and all participants enjoyed the competition that took place at the Cadrona Ski Field.

The aforementioned establishment of a CDO has been very significant and will see a dramatic increase in student support services here at Albany. This will help the many clubs at Massey significantly as it will remove the guess work and variable that clubs currently receive from the Sports Representative.

- **Recommendations and Future Objectives**

***Semester One:***

As I have seen since my arrival in office, there are a small number of issues that have implications for activities here on campus.

The most important is the lack of a genuine Club's Development Officer. Craig Hunter from the Recreation Centre undertook this work when the gym was still based at Oteha Rohe, but since the opening of the new Recreation Centre, the work required of him has meant that he is unable to do this any longer. Thus I have become Albany's unofficial CDO with his support, but the work required is simply too onerous for someone who is not employed to undertake it satisfactorily. I feel I have achieved some great outcomes, but could do better still.

I also feel that a possible revaluation of a number of the elected positions within the Albany Students' Association is required, but more work is required within this context. I also feeling that after having experienced both Albany and Palmerston North's Graduation Celebrations, that both the University and the Students' Associations here at Albany need to run more celebratory events for its Graduands, looking at events such as balls.

***Semester Two:***

Firstly the Woman's Rights Officer positions need to be revaluated in light of the Executive. In hand with this is the elections themselves. They need to happen at a better time of year and there should be some provision put in place whereupon a situation arises whereby there is only one candidate, especially in the General Executive positions.

This aside, the direction that the ASA is heading in looks very rosy and I am very happen to have played a significant part in a number of dramatic changes and movements that have happened and will happen over the next year or two.

Importantly ASA must strive to finish the Student Amenities Building as this will become a significant part of Albany's future and should be wholeheartedly support by the ASA.

**Martin Quest**

**General Executive**

**(Recreation & Leisure, Co-Political and Co-Student Life Portfolios) 2005**