



## **Annual General Meeting Agenda**

To be held Wednesday 25th May 2022 at 12pm  
Level Two, Student Amenities Centre, Gate One, Massey University, Albany  
(Also via Zoom)

**1. Attendance:**

**2. Apologies:**

**Motion AGM 01/2022**

“That the apologies for the Annual General Meeting held on Wednesday 25th May 2022 be accepted.”

**Moved:** Chair  
**Seconded:**

**3. Minutes of Special General Meeting held 29<sup>th</sup> September 2021**

**Motion AGM 02/2022**

“That the Minutes of the Special General Meeting held 29<sup>th</sup> September 2021 be accepted as true and accurate record.”

**Moved:** Chair  
**Seconded:**

**4. Matters Arising**

**5. Financial Business**

**5.1 Acceptance of the 2021 Financial Statements and Annual Report**

The ASA Annual report for 2021 is available on the ASA’s Official Documents page.

**Motion AGM 03/2022:**

“That the performance and financial statements for the Albany Students' Association Inc. for the year ending December 2021 be accepted as a true and accurate record.”

**Moved:** Chair  
**Seconded:**

## 5.2 Ratification of updated 2022 budget

### Motion AGM 04/2022:

"That the updated budget for Albany Students' Association for 2022 be accepted."

**Moved:** Chair

**Seconded:**

## 5.3 Appointment of Auditor for 2022

### Motion AGM 05/2022

"THAT William Buck Ltd is ratified as the auditors of the Albany Students' Association Inc. 2022 financial statements."

**Moved:** Chair

**Seconded:**

## 6. Legal Matters

### Motion AGM 06/2022:

"THAT Codymo Lawyers be ratified as the legal advisors of the Albany Students' Association Inc. for 2022"

**Moved:** Chair

**Seconded:**

## 7. Honoraria Increase

### Motion AGM 07/2022:

"That to provide parity of honoraria for ASA Executive inline with that paid by the other MUSAF student associations, and to provide cover for the un-filled role, the 2022 Executive honoraria payments be updated as below:

- |   |          |
|---|----------|
| • Caretaker Co-Presidency   | \$5,481  |
| • President (Post bi-election)                                      | \$23,000 |
| • Vice President (Full term)  | \$14,200 |
| • Welfare Officer (Full term)                                       | \$7,000  |
| • Education Officer (Post bi-election)                              | \$5,400  |
| • Engagement Officer (Post bi-election including additional duties) | \$7,400" |

**Moved:** Chair

**Seconded:**

**8. MOU with Te Waka**

**Motion AGM 08/2022:**

“THAT the Memorandum of Understanding between Albany Students' Association Inc and Te Waka O Nga Akonga Maori for 2022 be ratified.”

**Moved:** Chair

**Seconded:**

**9. General Business / Discussion Items**

- 9.1. Impacts of Covid-19
- 9.2. Events: Social, O Week (semester 2),
- 9.3. 2023 ASEC Elections
- 9.4. What we are doing behind the scenes

**10. Late Items**

**11. Q&A**

**Meeting Closed**